



Annual Report 2019

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Board of Directors

Ingleburn RSL Sub-Branch Club Limited
Executive 2019



Top row left to right

Glenn Cushion	Chief Executive Officer
Tony Rankin	Director
Ray O'Neill	Director
Vince Vincent	Treasurer
Geoff Grimes	Director
Polly Grundy	Director

Seated left to right

Warren Verity	Vice President
Terry Goldsworthy	President
Ray Williams	Vice President

Notice of Annual General Meeting

Annual General Meeting

Notice is hereby given to members of the Annual General Meeting of the Club which is to be held in the Bardia Room of the Club, 70 Chester Road Ingleburn on Thursday 30th July 2020 commencing at 7:30 pm.

The Agenda

1. To receive apologies.
2. To confirm the minutes of the previous Annual General Meeting held on Thursday 18th April 2019.
3. To receive and consider for adoption the President's Annual Report.
4. To receive and consider the directors' report, financial report and auditors' report on the financial report for the last financial year and any other reports of the Board or of individual officers of the Club. Copies of these reports are available on request at the Club and on the Club's website.
Please note: Members who wish to raise any queries or seek information at the Annual General Meeting about the Financial Report or other matters pertaining to the affairs of the Club, are asked to give the Chief Executive Officer notice in writing of their queries or requests by Friday 24th July 2020. This will enable properly researched replies to be prepared for the benefit of Members. If questions are not submitted in this manner, the Club may not be able to provide a complete answer at the Annual General Meeting.
5. To announce the result of the Ballot for Directors and declare Directors elected in accordance with the Triennial Rule.
6. To consider and vote upon the Ordinary Resolutions and Special Resolutions as set out below in this notice.
7. To deal with any other business that the meeting approves of, of which due notice has not been given.

Voting for Directors

Election Voting for Club Directors will take place in the Club foyer and will be conducted by Australian Election Company during the following times:

Friday	24th July 2020	10am to 8pm
Saturday	25th July 2020	10am to 8pm
Sunday	26th July 2020	10am to 8pm
Monday	27th July 2020	10am to 8pm
Tuesday	28th July 2020	10am to 8pm

Election results will be declared at the Club's AGM held on Thursday 30th July 2020.

Procedural Matters for Resolutions at Annual General Meeting

1. Ordinary Resolution – To be passed, an Ordinary Resolution must receive votes from not less than a majority (50% + 1) of those members who, being eligible to do so, vote in person on the Ordinary Resolution at the meeting.
2. Special Resolutions – To be passed, a Special Resolution must receive votes in favour from not less than three-quarters (75%) of those members who, being eligible to do so, vote in person on the Special Resolution at the meeting.
3. Voting on Resolutions – Only Honorary Life members, financial Service members and financial Social members can vote on the Resolutions.
4. Under the Registered Clubs Act, members who are employees of the Club are not entitled to vote and proxy voting is prohibited.

First Ordinary Resolution

- a. That pursuant to the Registered Clubs Act the members hereby approve and agree to expenditure by the Club in a sum not exceeding (\$90,000) over the following 12 months until the next Annual General Meeting of the Club for the following expenses subject to approval by

the Board of Directors:

- i. The reasonable costs of Directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
- ii. The reasonable costs (including travel and accommodation expenses and other reasonable out of pocket expenses) of Directors attending meetings, conferences and trade shows conducted by ClubsNSW, the Clubs Directors Institute, the Club Managers Association, RSL Clubs Association and the Leagues Clubs Association and such other conferences and trade shows as determined by the Board from time to time.
- iii. The reasonable cost of Directors attending any other registered Clubs for the purpose of viewing and assessing its facilities as determined by the Board as being necessary for the benefit of the Club.
- iv. The reasonable cost of Directors and partners of Directors attending any Club, Club industry, community or charity functions as the representatives of the Club and authorised by the Board to do so and the reimbursement to Directors of reasonable out of pocket expenses when representing the Club at these functions.
- v. The reimbursement of reasonable out of pocket expenses incurred by Directors travelling to and from any additional or special Board meetings or other duly constituted meetings of any committee of the Board.
- vi. The reasonable cost of a meal and beverage for each Director before and after a Board or committee meeting on the day of that meeting when such meeting coincides with a normal meal time.
- vii. The reasonable expenses incurred by Directors either within the Club or elsewhere in relation to such other duties including entertainment of special guests of the Club and other promotional activities approved

by the Board on production of documentary evidence of such expenditure.

- viii. The reasonable cost of Directors entertaining guests whilst they are on duty at the Club provided such entertaining is limited to meals, beverages and internal shows.
 - ix. The reasonable cost of supplying Directors with a Club blazer, a Club tie, trousers and a Club shirt.
 - x. The provision of designated car parking spaces for Directors in the Club's car park.
- b. That the members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are Directors of the Club (and their partners in the case of (a)(iv) above).

Notes to Members on the First Ordinary Resolution

1. The First Ordinary Resolution is to have the members in general meeting approve various expenditure by the Club for Directors including to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses.
2. Included in the First Ordinary Resolution is the cost of Directors attending functions as representatives of the Club and the costs of their spouses/partners also attending those functions.

Second Ordinary Resolution

- a. That the members hereby approve the payment of the following honorariums to the Directors of the Club for services as directors of the Club from the Annual General Meeting in 2020 until the Annual General Meeting in 2021:
 - i. President - \$10,000.00; and
 - ii. Directors other than the President -

Notice of Annual General Meeting

\$5,000.00 each.

- b. Such honorariums are to be paid by monthly or other instalments as the Club and President and the Club and each Director may agree from time to time.
- c. If the President or a Director only holds office for part of the term, the honorarium shall be paid on a pro-rata basis.

Notes to Members on the Second Ordinary Resolution

1. The Second Ordinary Resolution is to have the members in General Meeting approve honorariums for the Directors of the Club for duties to be performed by them until the next Annual General Meeting.
2. However, the honorariums will be paid on a pro-rata basis which means that a Director who only holds office for part of the year will only receive part of the honorarium.
3. The honorarium proposed this year for the President is \$10,000 and for Directors is \$5,000 which is in recognition of the many hours of voluntary service provided by the President and the other Directors in attending to the Club's business.

Third Ordinary Resolution

That the members approve the Club contributing, up to a maximum of \$500, towards the catering cost of the wake of any Life Member of the Club held at the premises of the Club.

Notes to Members on the Third Ordinary Resolution

The Third Ordinary Resolution proposes for the Club to contribute up to \$500.00 towards the catering costs of the wake of any Life member of the Club which is held at the premises of the Club. This approval is required under the *Registered Clubs Act*.

First Special Resolution

- a. **inserting** at the end of Rule 4.1(h) the words "*and Liquor Act*".
- b. **inserting** the following new Rule 12.5:
"12.5 The Secretary or senior employee then on duty may terminate the membership of any Provisional member at any time without notice and without having to provide any reason."
- c. **deleting** Rule 13.1(c) and **inserting** the following new Rule 13.1(c):
"(c) any person who produces evidence that he or she is a current or former member of the Australian Defence Force (as defined in the Registered Clubs Act)".
- d. **inserting** into Rule 13.4(a) the words "*or surname and initials*" after the words "*name in full*".
- e. **deleting** the heading "*Addresses of Members*" and Rule 19 and **inserting** the following new heading and Rule 19:
"19. NOTIFICATION TO CLUB REGARDING CHANGE IN MEMBER'S DETAILS"
19.1 Every member must advise the Secretary of any change to their contact details (including address, email address and telephone number) within seven (7) days of the change to their details."
- f. **inserting** into Rule 23.1(g) the words "*by law,*" after the words "*club licence,*".
- g. **deleting** Rule 25.12 and **inserting** the following new Rule 25.12:
*"25.12 For the purposes of Rule 25.11(c), "responsible adult" means an adult who is:
(a) a parent, step-parent or guardian of the minor; or
(b) the minor's spouse or de facto partner;
(c) for the time being, standing in as the parent of the minor."*
- h. **inserting** the following new Rule 29.10 and **renumbering** the remaining provisions of Rule 29 accordingly:
"29.10 In addition to Rule 29.9, a resolution

may be passed by the Board if the proposed resolution is emailed to all directors and all directors agree to the proposed resolution by sending a reply email to that effect. The resolution shall be passed when the last director sends his or her email response agreeing to the proposed resolution.”

- i. **deleting** Rules 30 to 32 inclusive and **inserting** the following new Rules 30 to 32 inclusive:

“30. MATERIAL PERSONAL INTERESTS OF DIRECTORS

30.1 Any director who has a material personal interest in a matter that relates to the affairs of the Club must, as soon as practicable after the relevant facts have come to the director’s knowledge:

- (a) declare the nature of the interest at a meeting of the Board; and
(b) comply with Rule 30.2.

30.2 Subject to Section 195 of the Act, a director who has a material personal interest in a matter that is being considered at a meeting of the Board, or of the Directors of the Club:

- (a) must not vote on the matter; and
(b) must not be present while the matter is being considered at the meeting.

31. REGISTERED CLUBS ACCOUNTABILITY CODE

31.1 The Club must comply with the requirements of the Registered Clubs Accountability Code (as amended from time to time) and the provisions of this Rule 31.

31.2 For the purposes of this Rule 31, the following terms “close relative”, “controlling interest”, “manager”, “pecuniary interest” and “top executive” shall have the meanings assigned to them by the Registered Clubs Act and Registered Clubs Regulations.

CONTRACTS WITH TOP EXECUTIVES

31.3 The Club must ensure that each top executive has entered into a written employment contract with the Club dealing with:

- (a) the top executive’s terms of employment; and

- (b) the roles and responsibilities of the top executive;
(c) the remuneration (including fees for service) of the top executive;
(d) the termination of the top executive’s employment.

31.4 Contracts of employment with top executives will not have any effect until they are approved by the Board and they must be reviewed by an independent and qualified adviser before they can be approved by the Board.

CONTRACTS WITH DIRECTORS OR TOP EXECUTIVES

31.5 Subject to Rule 31.7 and any restrictions contained in the Registered Clubs Act, the Club must not enter into a commercial arrangement or a contract with a director or top executive or with a company or other body in which a director or top executive has a pecuniary interest, unless the proposed commercial arrangement or contract is first approved by the Board.

31.6 A “pecuniary interest” in a company for the purposes of Rule 31.5 does not include any interest exempted by the Registered Clubs Act.

CONTRACTS WITH SECRETARY AND MANAGERS

31.7 Unless otherwise permitted by the Registered Clubs Act, the Club must not enter into a commercial arrangement or contract with:

- (a) the Secretary or a manager; or
(b) any close relative of the Secretary or a manager;
(c) any company or other body in which the Secretary or a manager or a close relative of the Secretary or a manager has a controlling interest.

LOANS TO DIRECTORS AND EMPLOYEES

31.8 The Club must not:

- (a) lend money to a director of the Club; and
(b) unless otherwise permitted by the Registered Clubs Act and Regulations, the Club must not lend money to an employee of the Club unless the amount of the proposed

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loan is ten thousand dollars (\$10,000) or less and the proposed loan has first been approved by the Board.

RESTRICTIONS ON THE EMPLOYMENT OF CLOSE RELATIVES OF DIRECTORS AND TOP EXECUTIVES

31.9 A person who is a close relative of a director or top executive must not be employed by the Club unless their employment is approved by the Board.

31.10 If a person who is being considered for employment by the Club is a close relative of a director of the Club, the director must not take part in any decision relating to the person's employment.

DISCLOSURES BY DIRECTORS AND EMPLOYEES OF THE CLUB

31.11 A director, top executive or employee of the Club must disclose any of the following matters to the Club to the extent that they relate to the director, top executive or employee:

- (a) any material personal interest that the director has in a matter relating to the affairs of the Club; and
- (b) any personal or financial interest of the director or top executive in a contract relating to the procurement of goods or services or any major capital works of the Club;
- (c) any financial interest of the director or top executive in a hotel situated within forty (40) kilometres of the Club's premises;
- (d) any gift (which includes money, hospitality and discounts) valued at one thousand dollars (\$1,000) or more, or any remuneration (including any fees for service) of an amount of one thousand dollars (\$1,000) or more, received by the director, top executive or employee from an affiliated body of the Club or from a person or body that has entered into a contract with the Club.

31.12 The Club must keep a register in an approved form containing details of the disclosures made to the Club in accordance with Rule 31.11.

TRAINING DISCLOSURES

31.13 The Club must make available to members:
(a) details of any training which has been completed by directors, the Secretary and managers of the Club in accordance with the Registered Clubs Regulation; and
(b) the reasons of directors, the Secretary and managers of the Club for any exemptions from undertaking the training prescribed by the Registered Clubs Regulation.

31.14 The Club must indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information."

PROVISION OF INFORMATION TO MEMBERS

31.15 The Club must:
(a) make the information required by the Registered Clubs Regulations available to the members of the Club within four (4) months after the end of each reporting period to which the information relates; and
(b) indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information.

32. INTENTIONALLY DELETED".

- j. **deleting** Rules 34.1(a) and (b) and **inserting** the following new Rule 34.1(a):
“(a) is disqualified for any reason referred to in section 206B of the Act”.
- k. **deleting** from Rule 34.1(f) the words “made under the Act or is disqualified from holding office as a director pursuant to any order or declaration made under the Registered Clubs Act or the Liquor Act” and **inserting** the words “or declaration made under the Act, Liquor Act or Registered Clubs Act”.
- l. **deleting** Rule 35.4(a) and in lieu thereof **inserting** the following new Rule 35.4(a):
“(a) The Board must call and arrange to hold a general meeting on the request of members with at least 5% of the votes that may be cast at the general meeting.”
- m. **inserting** the following new headings and

Rules 35.30 to 35.32 inclusive:

“CANCELLATION AND POSTPONEMENT OF GENERAL MEETINGS

35.30 *The Board may cancel or postpone any general meeting prior to the date on which it is to be held, except where such cancellation or postponement would be contrary to the Act. The Board may give such notice of the cancellation or postponement as it thinks fit but any failure to give notice of the cancellation or postponement does not invalidate the cancellation or postponement or any resolution passed at a postponed meeting. This Rule will not operate in relation to a meeting called pursuant to a request or requisition of members.*

WITHDRAWAL OF RESOLUTIONS

35.31 *The Board may withdraw any resolution which has been proposed by the Board and which is to be considered at a general meeting, except where the withdrawal of such a resolution would be contrary to the Act.*

USE OF TECHNOLOGY FOR GENERAL MEETINGS

35.32 *The Club may hold a general meeting at two (2) or more venues using any technology that gives the members as a whole a reasonable opportunity to participate at the meeting.”*

- n. **deleting** from Rule 38.1(d) the words “forty-eight (48)” and **inserting** the words “seven (7) days”.
- o. **deleting** Rules 43.1 and 43.2 and **inserting** the following new Rules 43.1 to 43.5 inclusive: “43.1 A notice may be given by the Club to any member either:
 - (a) personally; or
 - (b) by sending it by post to the address of the member recorded for that member in the Register of Members kept pursuant to this Constitution;
 - (c) by sending it to the electronic address (if any) nominated by the member;
 - (d) by notifying the member in accordance with Rule 43.2 (in the case of notices of general meetings (including Annual General Meetings) only).

43.2 *If the member nominates:*

- (a) *an electronic means (the nominated notification means) by which the member may be notified that notices of meeting are available; and*
 - (b) *an electronic means (the nominated access means) the member may use to access notices of meeting;*
- the Club may give the member notice of the meeting by notifying the member (using the nominated notification means);*
- (c) *that the notice of meeting is available; and*
 - (d) *how the member may use the nominated access means to access the notice of meeting.*

43.3 *Where a notice is sent by post to a member in accordance with Rule 43.1, the notice shall be deemed to have been received by the members:*

- (a) *in the case of a notice convening a meeting, on the day following that on which the notice was posted; and*
- (b) *in any other case, at the time at which the notice would have been delivered in the ordinary course of post.*

43.4 *Where a notice is sent by electronic means, the notice is taken to have been given on the day following that on which it was sent.*

43.5 *Where a notice of general meeting (including Annual General Meeting) is sent to a member in accordance with Rule 43.2, the notice is taken to be given on the day following that on which the member is notified that the notice of meeting is available.”*

Notes to Members on First Special Resolution

1. The First Special Resolution proposes a series of amendments to the Club’s Constitution to bring it into line with the *Corporations Act*, *Liquor Act*, *Registered Clubs Act* and their associated regulations.
2. Paragraphs **(a)** inserts an appropriate reference to the *Liquor Act*.
3. Paragraph **(b)** clarifies that the Club can terminate the membership of a Provisional

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member at any time without notice and without having to provide any reason.

- Paragraphs **(c)** and **(d)** amend existing provisions relating to Honorary membership to bring the Constitution into line with the *Registered Clubs Act*.
- Paragraph **(e)** clarifies that members must advise the Secretary of changes to their contact details.
- Paragraph **(f)** clarifies that employees of the Club can remove persons from the Club's premises if they are legally required to do so.
- Paragraph **(g)** amends the definition of "responsible adult" to reflect the definition contained in the *Liquor Act*.
- Paragraph **(h)** clarifies that a board resolution can be passed by way of email. This is permitted by the *Corporations Act*.
- Paragraph **(i)** amends existing provisions regarding corporate governance and accountability to bring the Constitution into line with the *Corporations Act* and *Registered Clubs Act*.
- Paragraphs **(j)** and **(k)** amends existing provisions regarding vacancies on the Board to bring those provisions into line with the *Corporations Act*, *Liquor Act* and *Registered Clubs Act*.
- Paragraphs **(l)** and **(m)** amends existing provisions relating to general meetings to bring the Constitution into line with the *Corporations Act*.
- Paragraph **(n)** amends a cross reference to the *Registered Clubs Act*.
- Paragraph **(o)** amends existing provisions relating to notices to members to bring the Constitution into line with the *Corporations Act*.

Second Special Resolution

That the Constitution of Ingleburn RSL Sub-Branch Club Limited be amended by **deleting** Rule 29.4 and in lieu thereof **inserting** the following new Rule 29.4:

"29.4 The quorum for a meeting of the Board shall be:

- four (4) directors if there are eight (8) or less directors on the Board; or
- five (5) directors if there are nine (9) directors on the Board."

Notes to Members on Second Special Resolution

- The Constitution provides that the Board consists of seven (7) elected directors and up to two (2) additional directors who are appointed to the Board in accordance with the *Registered Clubs Act*. Therefore, there may be between seven (7) to nine (9) directors on the Board.
- The Constitution currently provides that the quorum for a board meeting is five (5) directors and this applies irrespective of the number of directors on the Board.
- The Board currently consists of seven (7) directors and it has had difficulties in achieving a quorum of five (5) directors for board meetings.
- As a result, the Board wishes to reduce the quorum for board meetings to four (4) directors but it also wishes to ensure that the quorum is five (5) directors if there are nine (9) directors on the Board.
- Therefore, if the Second Special Resolution is passed, the quorum for a board meeting will be:
 - four (4) directors if there are eight (8) or less directors on the Board; and
 - five (5) directors if there are nine (9) directors on the Board.

Dated: 18th June 2020
By direction of the Board

Glenn Cushion
Chief Executive Officer

Notice of Extraordinary General Meeting

Extraordinary General Meeting

NOTICE is hereby given that an Extraordinary General Meeting of INGLEBURN RSL SUB-BRANCH CLUB LIMITED will be held on Thursday the 30th July 2020 commencing immediately after the conclusion of the Annual General Meeting of the Club (which is to commence at 7.30pm), at the premises of the Club, Chester Road, Ingleburn.

Business

The business of the meeting will be for members to consider and, if thought fit, pass the Ordinary Resolution and two (2) Special Resolutions set out below.

Procedural Matters for Resolutions

1. Ordinary Resolution - To be passed, the Ordinary Resolution requires votes from a simple majority (50% plus one) of those members who being eligible to do so are present and vote on the Ordinary Resolution at the meeting.
2. Voting on Ordinary Resolution - All members of the Club (except for Honorary, Temporary and Provisional members) can vote on the Ordinary Resolution.
3. Special Resolution - To be passed, a Special Resolution requires votes from not less than three quarters of those members who being eligible to do so, vote in person on the Special Resolution at the meeting.
4. Voting on First Special Resolution - Only Honorary Life members, financial Service members and financial Social members can vote on the First Special Resolution.
5. Voting on Second Special Resolution - Only financial Service members and Honorary Life Members, who were previously Service Members, Ordinary Members or Ordinary "A" Class Members can vote on the Second Special Resolution.
6. Under the Registered Clubs Act (**RCA**), employees cannot vote and proxy voting is prohibited.
7. The Board unanimously recommends that the members vote in favour of the Resolutions.

Ordinary Resolution

That members hereby approve in principle the amalgamation of Ingleburn RSL Sub-Branch Club Limited (**RSL Club**) with Ingleburn Bowling & Recreation Club Co-operative Limited (**Bowling Club**), with such an amalgamation to be effected by:

- a. the continuation of the RSL Club and the winding up of the Bowling Club; and
- b. the granting of an application made to the Independent Liquor & Gaming Authority (**Authority**) for the transfer of the club licence held by the Bowling Club to the RSL Club for the purpose of such amalgamation;
- c. the transfer of the assets and club licence held by the Bowling Club to the RSL Club pursuant to the application referred to in paragraph (b) in order to complete the amalgamation.

Notes to Members on Ordinary Resolution

Summary of Ordinary Resolution

8. The Ordinary Resolution proposes for members to approve:
 - (a) the proposed amalgamation of the RSL Club and the Bowling Club; and
 - (b) the clubs making an application to the Authority to obtain approval for the amalgamation;
 - (c) the transfer of the Bowling Club's assets and club licence to the RSL Club.

Background Information

9. The RSL Club called for expressions of interest in an amalgamation on the basis that it would be the "continuing club" in the amalgamation.
10. The RSL Club received an expression of interest from the Bowling Club and consequently, the Board resolved to proceed with an amalgamation with the Bowling Club.

Notice of Extraordinary General Meeting

11. The RCA requires two clubs which are proposing to amalgamate to enter into a Memorandum of Understanding (**MOU**) which covers various matters specifically required by the RCA and other matters relevant to the proposed amalgamation.
 12. In accordance with the RCA, the clubs have entered into a MOU.
 13. Copies of the MOU are displayed on the noticeboard and the website of the RSL Club. Further copies may be obtained on request from the Club.
 14. Members are encouraged to carefully read the terms of the MOU and, if they have any questions or require clarification on any matter relating to the amalgamation or what is contained in the MOU, they should direct their enquiries to the Chief Executive Officer of the RSL Club.
- of the Bowling Club will be maintained by the Amalgamated Club at the Bowling Club Premises.
 21. The Amalgamated Club will continue to support the community that was supported by the Bowling Club and explore opportunities to expand that community support.
 22. Amongst other things, the RSL Club will:
 - (a) operate a registered club at the Bowling Club Premises with all of the usual facilities and amenities of a registered club; and
 - (b) undertake necessary capital works and services for a total amount of six million seven hundred and eighty thousand dollars (\$6,780,000) at the Bowling Club Premises during the first ten (10) years after completion of the amalgamation;
 - (c) ensure the commitment to lawn bowls for the members of the Amalgamated Club for a minimum of ten (10) years, including the provision of bowling greens.
 23. The Amalgamated Club will create a men's bowling sub-club and a women's bowling sub-club to conduct and administer bowling at the Bowling Club Premises.
 24. The Amalgamated Club will allocate a combined annual budget of sixty thousand dollars (\$60,000) per annum to those sub-clubs for the first ten (10) years after completion of amalgamation.
 25. The Amalgamated Club will also create additional sub-clubs if required.
 26. The RSL Club has no intention of ceasing to trade from the Bowling Club Premises. However, if the Bowling Club Premises is not financially viable after the first ten (10) years after the completion of the amalgamation, the RSL Club may cease trading from those premises.

Summary of MOU

Corporate Structure, Constitution and Management of Amalgamated Club

15. The amalgamation will be effected by the continuation of the RSL Club and dissolution of the Bowling Club.
16. The Constitution of the Amalgamated Club will be the Constitution of the RSL Club.
17. The Board and Chief Executive Officer of the Amalgamated Club will be the Board and Chief Executive Officer of the RSL Club.

Premises of the Amalgamated Club

18. The Bowling Club's premises (**the Bowling Club Premises**) will become additional licensed premises of the RSL Club. This means that the RSL Club will trade from the Bowling Club Premises and the RSL Club's existing premises.

The Bowling Club Premises

19. The Bowling Club Premises will continue to be known as "Ingleburn Bowling Club".
20. The traditions, amenities, culture, bowling facilities, bowling activities and memorabilia

Transfer of Employees

27. The RSL Club will offer similar employment to all of the Bowling Club's employees and those employees who accept the offer of employment will become employees of the RSL Club.

Core property, cash and investments and poker machine entitlements of the Bowling Club

28. The Bowling Club Premises (including bowling greens) is currently core property of the Bowling Club and it will be core property of the Amalgamated Club.
29. The cash and investments of the Bowling Club will be transferred to the Amalgamated Club.
30. The Bowling Club has thirty eighty (38) poker machine entitlements and it is intended that those entitlements will be kept at the Bowling Club Premises on an ongoing basis.

Transfer of Members

31. The RSL Club will invite the Bowling Club's members to become members of the RSL Club and the members who accept that invitation will become RSL Club members.
32. Life members of the Bowling Club will be recognised as Life members of the Bowling Club Premises and the relevant bowling sub club only. However, they will not become Life members of the RSL Club.

The Amalgamation Process

33. Each club must hold a separate general meeting of its members to approve the amalgamation.
34. After the members of both clubs have approved the amalgamation at separate meetings, an application will be made to the Authority for formal approval of the amalgamation.
35. After the Authority has approved the amalgamation, there will be a commercial settlement. On the day of that commercial settlement, the following things (among others) will happen:
 - (a) the Bowling Club will transfer its assets to the RSL Club, including the Bowling Club's club (liquor) licence, land and gaming machine entitlements.
 - (b) the Bowling Club's members who have consented to become members of the RSL Club will be admitted to membership of the RSL

Club.

(c) the Bowling Club's employees who have accepted employment with the RSL Club will become employees of the RSL Club.

36. After completion of the amalgamation, the RSL Club will trade from and manage the Bowling Club Premises and the Bowling Club will be wound up.

First Special Resolution

That, conditional on and with effect from the completion of the amalgamation between Ingleburn RSL Sub-Branch Club Limited and Ingleburn Bowling & Recreation Club Co-operative Limited and subject to the Ordinary Resolution and the Second Special Resolution being passed, the Constitution of Ingleburn RSL Sub-Branch Club Limited be amended by:

- a. **inserting** the following new Rule 3.1(k) and **renumbering** the remaining provisions of Rule 3.1 accordingly:
*“**Ingleburn Bowling Club**” means Ingleburn Bowling & Recreation Club Co-operative Limited”.*
- b. **inserting** at the end of Rule 10.1 *“except as a Junior member”.*
- c. inserting the following new Rule 10.2(d) to (f) inclusive:
*“(d) Bowling members.
(e) Junior members
(f) Ingleburn Bowling Club members.”*
- d. **inserting** the following new headings and Rules 10.17 to 10.23 inclusive:
“BOWLING MEMBERS
10.17 *Bowling members shall be persons who have attained the age of eighteen (18) years and been elected or transferred to Bowling membership of the Club.*
10.18 *Bowling members are entitled to:*
(a) all the social and bowling privileges and advantages of the Club;
(b) attend and vote at Annual General Meetings and general meetings of the Club

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except on any Special Resolution to alter or amend Rules 10.6, 10.8, 10.14, 10.18, 10.21, 10.23, 26, 27 and 46.1;

(c) nominate for and be elected to hold up to a maximum of two positions of Ordinary Director on the Board;

(d) vote in the election of the Board;

(e) propose, second, or nominate any eligible member for Honorary Life membership any office of the Club;

(e) propose, second or nominate any eligible member for Life membership;

(f) introduce guests to the Club.

JUNIOR MEMBERS

10.19 Junior members shall be persons who have not attained the age of eighteen (18) years and are elected to Junior membership of the Club.

10.20 A person shall not be admitted as a Junior member of the Club unless the Board:

(a) is satisfied that the person is joining the Club for the purposes of playing sport as a member of the Club or a Sub club; and

(b) has received from that persons parent or guardian written consent to that person becoming a Junior member of the Club and taking part in the sporting activities organised by the Club or a Sub club;

(c) is satisfied that the person will take part in regular sporting activities organised by the Club or a Sub club.

10.21 Subject to the provisions of the Registered Clubs Act, Junior members are entitled to such playing and social privileges and advantages of the Club as may be determined by the Board from time to time but shall not be entitled to:

(a) attend or vote at general meetings (including Annual General Meetings) of the Club;

(b) nominate for or be elected to hold office on the Board;

(c) vote in the election of the Board;

(d) vote on any Special Resolution (including a Special Resolution to amend this Constitution);

(e) propose, second or nominate any eligible member for any office of the Club;

(f) propose, second or nominate any eligible member for Life membership;

(g) introduce guests to the Club.

INGLEBURN BOWLING CLUB MEMBERS

10.22 Ingleburn Bowling Club members shall be those persons who are full members (as defined in the Registered Clubs Act) of Ingleburn Bowling Club and who are admitted to membership of the Club pursuant to Rule 47 for the purposes of the amalgamation between the Club and Ingleburn Bowling Club.

10.23 The following shall apply in respect of the admission of Ingleburn Bowling Club members to membership of the Club and the rights and entitlements of Ingleburn Bowling Club members:

(a) Ingleburn Bowling Club membership will be divided into three sub classes – Ingleburn Bowling Club Bowling members, Ingleburn Bowling Club Social members and Ingleburn Bowling Club Junior members.

(b) Life members and Bowling members of Ingleburn Bowling Club will be admitted to membership of the Club as “Ingleburn Bowling Club Bowling members. Ingleburn Bowling Club Bowling members will have the same rights and privileges as Bowling members.

(c) Social members of Ingleburn Bowling Club will be admitted to membership of the Club as Ingleburn Bowling Club Social members. Ingleburn Bowling Club Social members will have the same rights and privileges as Social members.

(d) Junior members of Ingleburn Bowling Club will be admitted to membership of the Club as Ingleburn Bowling Club Junior members. Ingleburn Bowling Club Junior members will have the same rights and privileges as Junior members.”

e. **inserting** the following new Rule 11.6:

“11.6 The Board shall have the power to transfer a Junior member who has attained the age of eighteen (18) years to another category of membership of the Club for

which the Junior member has the necessary qualifications.”

f. **inserting** into Rule 15.1 the words “, Bowling member, Junior member” after the words “Social member”.

g. **inserting** the following new Rule 47:
“47. ADMISSION OF MEMBERS PURSUANT TO AMALGAMATION

47.1 Rule 15 shall not apply to a person who is admitted as a member of the Club pursuant to an amalgamation with another registered club and this Rule 47.

47.2 A person shall be admitted as a member of the Club pursuant to an amalgamation if that person is a full member (as defined in the Registered Clubs Act) of a registered club which has amalgamated with the Club and has agreed to be a member of the Club pursuant to the amalgamation.

47.3 The agreement referred to in Rule 47.2 must be in writing and to the effect that the person agrees to be a member of the Club and agrees to be bound by the Constitution and By-laws of the Club and in such form as approved by the Board from time to time.

47.4 Any person who completes and signs the agreement referred to in Rule 47.3 and returns that agreement to the Club shall, (subject to the name of that person being displayed on the noticeboard of the Club for not less than seven (7) days and a period of not less than fourteen (14) days elapsing after the receipt of the acceptance by the Club) be elected by a resolution of the Board to membership of the Club with effect from the date of completion of the amalgamation.”

Second Special Resolution

That, conditional on and with effect from the completion of the amalgamation between Ingleburn RSL Sub-Branch Club Limited and Ingleburn Bowling & Recreation Club Co-operative Limited and subject to the Ordinary Resolution and First Special Resolution being passed, the Constitution of Ingleburn RSL Sub-Branch Club Limited be amended by:

- a. **deleting** from Rule 10.8 the words “this Rule 10.8 and Rules 10.14,26,27 and 46.1” and **inserting** the words “Rules 10.6, 10.8, 10.14, 10.18, 10.21, 10.23, 26, 27 and 46.1”.
- b. **inserting** the following new Rule 26.4(d) and (e):
“(d) Bowling members.
(e) Ingleburn Bowling Club Bowling members.”
- c. **inserting** into Rule 26.5 the words “, Bowling members or Ingleburn Bowling Club Bowling members” after the words “Social members”.
- d. **deleting** Rule 46.1 and **inserting** the following new Rule 46.1:
“46.1 This Constitution can only be amended by way of Special Resolution passed at a general meeting of the members of the Club. Honorary Life members, financial Service members, financial Social members, financial Bowling members and financial Ingleburn Bowling Club Bowling members and financial Ingleburn Bowling Club Social members shall be the only members eligible to vote on any Special Resolution to amend this Constitution provided that only financial Service members and Honorary Life Members, who were previously Service Members, Ordinary Members or Ordinary “A” Class Members shall be eligible to vote on any Special Resolution to amend Rules 10.6, 10.8, 10.14, 10.18, 10.21, 10.23, 26, 27 and 46.1.”

Notes to Members on First and Second Special Resolutions

Procedural Issues for First and Second Special Resolutions

1. The amendments contained in the First and Second Special Resolutions are required by the RCA and the MOU which means the amalgamation will only proceed if the Ordinary Resolution and both of the Special Resolutions are passed.
2. The amendments for the amalgamation have

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been divided into two (2) separate special resolutions because only financial Service members and Honorary Life Members, who were previously Service Members, Ordinary Members or Ordinary "A" Class Members can vote on special resolutions to amend Rules 10.8, 26.4, 26.5, and 46.1 (being those amendments proposed in the Second Special Resolutions).

3. The First Special Resolution will only be considered if the Ordinary Resolution is passed and the Second Special Resolution will only be considered if the Ordinary Resolution and First Special Resolution are passed.
4. The amendments set out in the First and Second Special Resolutions will not take effect until the amalgamation is completed.

Effect of the First and Second Special Resolutions

5. If passed, the First and Second Special Resolutions will
 - (a) create three (3) new categories of membership which will be known as "Bowling membership", "Ingleburn Bowling Club membership" and "Junior membership"; and
 - (b) introduce a procedure for the admission of persons to membership of the Club pursuant to an amalgamation.

Summary of New Categories of Membership **Bowling membership**

6. The Club will continue bowling activities at Ingleburn Bowling Club's premises after completion of the amalgamation.
7. The Club wishes to attract "new bowlers" to participate in bowls at Ingleburn Bowling Club's premises and for those persons to become members of the Club.
8. To enable those persons to become "bowling members" of the Club, it is proposed for a new category of membership to be known as "Bowling membership" to be inserted into the Club's Constitution.
9. "Bowling members" will have the same rights

and entitlements as Social members under the Club's Constitution but they will also have bowling rights.

Ingleburn Bowling Club membership

10. It is a requirement of the RCA that a separate category of membership is established for amalgamated members.
11. To satisfy this requirement, it is proposed for the category of membership to be known as "Ingleburn Bowling Club membership" to be inserted into the Club's Constitution.
12. Ingleburn Bowling Club members who were Bowling members of Ingleburn Bowling Club as at the completion of the amalgamation will have the same rights and privileges as Bowling members under the Club's Constitution (see Note 8 above).
13. Ingleburn Bowling Club members who were Social members of Ingleburn Bowling Club as at the completion of the amalgamation will have the same rights and privileges as Social members under the Club's Constitution.
14. Ingleburn Bowling Club member who were Junior members of Ingleburn Bowling Club as at the completion of the amalgamation will have the same rights and privileges as Junior members under the Club's Constitution (see Note 16 below).

Junior membership

15. At present, the Club's Constitution does not permit persons who are under the age of eighteen (18) years to become members of the Club.
16. However, Ingleburn Bowling Club has Junior members who are under the age of eighteen (18) years.
17. To enable the Junior members of Ingleburn Bowling Club to become members of the Club in accordance with the Registered Clubs Act, it is proposed for the category of membership to be known as "Junior Members" to be inserted into the Club's Constitution.
18. Junior Members will only be entitled to such

social and sporting privileges and advantages as may be determined by the Board from time to time.

For Completeness - Composition of the Board

19. If the First and Second Special Resolutions are passed:
- (a) the Board will continue to consist of seven (7) directors comprising of a President, two (2) Vice Presidents, Treasurer and three (3) Ordinary directors; and
 - (b) Five (5) directors (including the President, two (2) Vice Presidents, Treasurer and one (1) Ordinary director) must still be either Service members or Honorary Life members who were previously Service members, Ordinary members or Ordinary "A" Class members.

Dated: 18th June 2020
By direction of the Board

Glenn Cushion
Chief Executive Officer

President's Report

Members it is with a great deal of pride and pleasure I submit to you my annual report for the financial year ending 31st December 2019.

Once again I am pleased to say that your Club has enjoyed a very successful trading year although not quite the same as 2018 but then again 2018 saw all sorts of records broken in all trading areas of the Club.

As you will see in both the Profit & Loss account and the Treasurer's report, the Club achieved a trading profit of \$2,542,247 and a cash profit of \$5,384,646.

These figures would not have been possible had it not have been for the continuing patronage and loyalty displayed by members and their families throughout the year. The entire staff has worked tirelessly in all areas to provide attractions and loyalty programs for the benefit of members and as such, members have taken advantage and shown support, which is greatly appreciated.

The recently renovated and refurbished food areas namely the "Poppy Café" and the "Salute" dining area have been well supported and patronised by members and it is very encouraging to see so many family groups attending on a regular basis.

Our catering provide excellent service to members with first class quality food and an ever changing menu catering to all types of preferences on offer from the hard working team.

The Tabatinga play centre is also attracting large family groups to the Club together with Nans and Pops coming along with grandchildren for hours of fun and games. I must congratulate Kellie, Emilia and the team of helpers who each ensure that all children are fully supervised, safe and sound while enjoying all the fun and excitement of the area.

With the 2020 trading year now upon us it unveils for me a personal achievement of 50 years associated with this great Club. It all started in

1970 down in Oxford Road at the "Old Club" that is now the Ingleburn Library. Naturally I have seen some magnificent changes and alterations over the years, not the least of course the opening of the new Club in 1975. As I reflect on the years gone by and the many great friends and colleagues I have made during those years, I am still overwhelmed by the way Ingleburn RSL has continued to prosper and grow, increasing membership and providing for the general community by way of donations to schools, Service Clubs and all types of organisations both in the local and surrounding areas.

Overall we have donated \$610,665 in cash and in-kind in the past 12 months alone together with a separate donation of \$75, 000.00 to bushfire and drought relief appeals.

Our CEO Glenn Cushion, Board of Directors and myself are extremely proud of these achievements on behalf of you the Club members. The year 2019 will hold for me memories of two notable achievements that have made 2019 momentous in terms of the Club's history.

During the month of December after many months of deliberations and negotiations, Glenn and I had the honour of signing off a Contract of Sale with the RSL Sub-Branch purchase of the Club building and the property on which it stands. After 44 years of paying rent your Club will soon be owned by the members.

Coincidentally during the same month the Club's Board entered into a Memorandum of Understanding (MOU) with the Board of Ingleburn Bowling Club to enable an amalgamation to be effected between the two Clubs. At the time of writing, the final arrangements have not been finalised pending a vote of approval by the members of both Clubs which should take place early in the New Year.

Both the property purchase and the proposed Club amalgamation will make a huge difference to

the Club's Balance Sheet whilst ensuring the long term viability and future of both Clubs.

Throughout each of these negotiations our CEO Glenn Cushion has been a leading light. Glenn has displayed business acumen, professionalism and expertise, second to none. The Club's Board acknowledge that we are most fortunate to have Glenn in our employ at Ingleburn. There is no doubt that Glenn and his team together with the Operations Manager Tom Wyskiel have made Ingleburn RSL a Club of which we may all be proud of.

To all staff members throughout the Club, permanent and casual, cellar, front of house, administration and Duty Managers, thank you sincerely for your efforts during the past 12 months, your service to the members and their guests are to be commended.

I would like to take this opportunity to thank each member of the Board for your attendance at meetings, your continuing cooperation and loyalty and most importantly your assistance during the past 12 months.

In conclusion I must thank you, the members, for your loyal membership and patronage for without you the members, we have nothing.

I look forward to another successful year during 2020 and being part of a great team at this wonderful Club.

Terry Goldsworthy
President

**Please note, report written February 2020 pre COVID-19 Closure*

Lest we forget 

The President, Board of Directors, Management and staff wish to convey their deepest sympathy and condolences to the families of all members of Ingleburn RSL Club and Ingleburn RSL Sub Branch who have passed away during the year.



Terry Goldsworthy
President
Ingleburn RSL Sub-Branch Club Limited

Treasurer's Report

I would like to take the opportunity to present as Treasurer of Ingleburn RSL Club Ltd the results for the year end 31st December 2019. But first I would like to let you know what has happened in the past year. We have had the best year at the Club we have ever had with the purchase of the Club from the Sub Branch for \$8 million and also we have signed a Memorandum of Understanding (MOU) with Ingleburn Bowling Club. The land at Leppington has a value of \$4.8 million currently.

The units at Forster have been going very well over the past year.

The following is a rundown of the 2019 financial year.

I'm pleased to advise the members that the Club made a profit for the year ending 31st December 2019 of \$2,542,247 after tax compared to last year's profit of \$3,399,538. I'm pleased to report that the Club is in a very healthy position heading into 2020 and the future.

EBITARD PERFORMANCE

The aim of a Club is to achieve a minimum of 15% or ideally long term of 20%. Our EBITARD is (3)% as a result of the write off of lease hold improvements.

I thank the hard working team lead by our Chief Executive Officer Mr Glenn Cushion and his PA Belinda O'Leary and team for their support in 2019. I need to thank Wendy Summer for her assistance and guidance with the accounts, well done. I would also like to thank my fellow Directors, thank you.

STATEMENT OF COMPREHENSIVE INCOME

The Entity's total revenue has decreased by \$401,433 (1.86%) since the year prior. Whilst total expenses have increased by \$510,843 (3.34%) resulting in a net loss after tax of \$3,483,734 (income tax NIL) and (income tax: 2018 NIL).

Individual items that have impacted the 2019 results include the following:

Net clearances from poker machines decreased by \$439,592
Gaming duty decreased by \$101,374
Bar sales have decreased by \$14,347
Cost of sales increased by \$21,867 as a result of decrease in sales before discounts and advantage points
Bar Gross Profit percentage decreased from 60.83% to 60.12%
Entertainment, marketing and promotional cost increased by \$382,724
Employee benefit expenses increased by \$174,298
Depreciation and amortisation expenses increased by \$22,666
Donation expenses decreased by \$3,006

STATEMENT OF FINANCIAL POSITION

The entity's net asset have decreased by \$3,483,734 or 15.52% since the previous year consisting of an increase in total assets of \$3,284,884 and a \$6,768,618 decrease in total liabilities.

This increase/decrease in net assets for the year is mainly attributed to:

- Increase in property, plant and equipment including leasehold improvements was \$10,123,744, the total amount after adding back the difference for depreciation and amortisation of \$2,833,896.
- Increase in receivables of \$142,922.
- Increase in cash and cash equivalents by \$1,837,206.
- Increase in inventories by \$10,441.
- Increase in employee benefits provision of \$15,736.
- Decrease in membership subscriptions in advance of \$2,715.

CASH FLOW STATEMENT

Operating activities provided net cash flow or \$6,654,525 an increase of \$507,857 or 8.26% when compared to the previous year.

Net cash used in investing activities of \$10,123,744 related to payments for property, plant and equipment including capital works, renovations and leasehold improvements and the purchase of investment property. Cash at the end of the year was \$7,674,364 compared to \$5,837,158 in the year prior.

Overall the 2019 year was an outstanding year and we are in a very good position going into 2020 and once again I would like to thank my fellow Directors, the Chief Executive Officer who has done an outstanding job throughout the year with the purchase of the Club and the amalgamation with Ingleburn Bowling Club as stated earlier in the report . I would also like to thank Belinda O'Leary, Wendy Summer and the staff for their loyal support in 2019.

Last but not least I would again like to thank our loyal members, for their continuing support of the Club, let's all look forward to a great 2020.

Bruce (Vince) Vincent Treasurer

**Please note, report written February 2020
pre COVID-19 Closure*



Bruce (Vince) Vincent
Treasurer
Ingleburn RFSL Sub-Branch Club Limited

Chief Executive Officer's Report

I would like to take this opportunity to thank our members, the community and staff of Ingleburn RSL Sub-Branch Club Limited for your continued support, loyalty and dedication to our Club throughout 2019.

The financial results and performance of our Club in 2019 will be commented upon in the President's and Treasurer's reports.

Throughout 2019 we have been able to support our local community and have contributed to many diverse and deserving projects through our ClubGRANTS scheme. As members of Ingleburn RSL, you should be proud of what your Club has contributed to our community. A total of \$610,665 in cash and in-kind support was donated during this time. We will continue to support our local community groups and programs throughout 2020 and to our capacity in the years ahead. This is an important objective of the Board and such engagement a key component of our purpose.

In November 2019 we proudly donated \$75,000 to the Litres for the Land, Rural Aid and NSW Rural Fire Service appeals during the NSW Bushfire crisis. Please remember many clubs and communities located in the country and our coastline suffered severely over the recent bushfire season and through prolonged drought. If you get the opportunity to travel to any of these communities your support will be most valued.

In April 2019, we welcomed our new Operations Manager, Tom Wyskiel. Tom joined our team with an extensive operational background after many years at Bankstown Sports Club. Tom has settled in very well and is an asset to the Club.

In June 2019, I was honoured to be supported by Ingleburn RSL Club, Board members, management and staff in the Vinnies CEO's Sleepout. My goal was to raise \$5,000.00 to assist the thousands of homeless who sleep rough every night. I am honoured to have had the opportunity

and support of the club, staff, the community, suppliers, friends and family. Together we raised over \$28,000. My sincere gratitude to everyone who donated to the Vinnies CEO Sleepout.

In July, we gave away a Brand-New Car (MG ZS) in our major draw to one lucky member of the Club. We continue to run major promotions and members draws for the benefit of our members. Please keep an eye on our Facebook page and website for all promotions and details.

This year our 'Staff Member of the Year' was Jane Muir. Jane is from our Tabatinga (Children's Pay for Play Centre) Team and is an absolute delight and professional member of our team, who we are very fortunate to have work for us. Don't forget to pop into Tabatinga with the kids and say hello to our friendly staff.

Brad and Maria Ross (our Managers at Sunseeker Holiday Units, Forster) continue to improve the facilities. If you're thinking of a short-term getaway, I invite you to head up north to our Sunseeker units at the picturesque, beach-side city of Forster. Brad and Maria will make your stay an unforgettable one.

Unfortunately, we recently suffered a fire to the managers cottage in early February this year. This has resulted in Brad and Maria being relocated to one of the units whilst demolition and clean up take place. On behalf of the Board of Directors, I want thank them both for the handling and diligence in dealing with what was a traumatic event. Most importantly, Brad and Maria are ok and no persons were injured. It will be a road ahead, however, we will make good and please be assured everyone is still welcome at Sunseeker which continues to operate as normal.

I am pleased to let you know the Board have approved a new 3-year support for the Australian War Memorial's Last Post Ceremony. Held daily from 455pm AEST the Last Post Ceremony is

must see and shares the story behind one of the names on the Role of Honour at the Australian War Memorial.

In 2019 we placed new chairs in the Crystal Lounge area for the comfort of all patrons. New carpet and painting were completed in our function rooms and we will continue to strive to make your Club a place that is comfortable and enjoyable to visit.

I am also excited to announce the purchase of the Club. In the near future, the Club will be owned by you, our Members. The contracts exchanged last December and settlement is expected in the next couple of months. The process has been years in the pipeline and I am now pleased to say that this goal of ownership is near. A milestone in the history of Ingleburn RSL Club and one that I am immensely proud to have been a part of.

In December we entered into a Memorandum of Understanding (MOU) with the Board of Ingleburn Bowling Club to enable an amalgamation between our two Clubs to take place. The amalgamation is pending a vote of approval by the members of both Clubs which will see our clubs call respective meetings for members to vote on and approve the amalgamation. A successful amalgamation between our two clubs is a great outcome for both and will see the bowling club ownership remain in Ingleburn. I sincerely hope the vote by both members is positive.

I would like to also acknowledge the management, administration and staff team here at the Club, their continued hard work throughout the year has been outstanding. Underpinning any successful business is the team and I am grateful we have such a hardworking and dedicated group of managers and staff - thank you.

As always, the Board of Directors are committed to our Club's success and community support. I would wholeheartedly like to thank our President Terry Goldsworthy for his ongoing counsel,

wisdom and support, the remainder of the Board for their ongoing support and especially their commitment to the Ingleburn RSL Club and our community. We are lucky as a club and community to have such a hard working and enthusiastic Board of Directors.

On a final note I would like to thank our Members, their guests, the Community Organisations and all of the other stakeholders for their continued support of Ingleburn RSL Club. I look forward to another successful year ahead in 2020.

Glenn Cushion
Chief Executive Officer

**Please note, report written February 2020 pre COVID-19 Closure*



Glenn Cushion
Chief Executive Officer
Ingleburn RSL Sub-Branch Club Limited

Sub-Branch Report

In 2019 Ingleburn RSL Sub Branch continued to demonstrate its high commitment to the welfare, well-being and support to the ex-service community. Our members also ensured that significant commemorative services were conducted with professionalism, dignity and respect.

Our members represent a broad cross section of military service. We have old and young members. Many of our members are still serving in the Australian Defence Force. We all share military traditions and experiences that bind us together. The local community and schools have continued to show strong support to us as well. From pre-schools to high schools our local students and teachers attended our events and experienced our memorial garden and the Sister Haultain Park static display area. We also increased our involvement with current Defence Force units and Cadet Units in the local community. We will continue to support them throughout 2020 and beyond.

Every year we hold commemorative services. The first being ANZAC Day with our Dawn Service on the 25th of April. We also commemorate the Battle of Coral-Balmoral (Vietnam War May - June 1968). Finally, we commemorated Remembrance Day as it is now known. On Remembrance Day 2019 we were privileged to have students from St Patricks Girls School Campbelltown attend dressed in period uniforms. One student was dressed in a nurse's uniform similar to one that would have been worn by Sister Haultain in WW2. Our guest speaker, also from the school did an outstanding job. At the conclusion of the Remembrance Service, Mr Peter McFarlane conducted the unveiling of a brass bust of Sister Haultain. Present were descendants of her family who were moved and very appreciative.

Our Sub Branch continued to provide support and assistance to our members and their families. Sadly, we lost members who had been with us for many years. We aimed to help their families

in times of great loss and sorrow. We continued to provide assistance in welfare, pensions and advocacy.

Our ability to fundraise has been limited due to the NSW Government inquiry into RSL NSW and the decision by the Department of Fair Trading to place various restrictions and conditions on fundraising. The modernisation of RSL NSW and reforms will ensure that the largest Ex-Service Organisation in Australia will survive. Corporate governance and compliance are important. Whilst we are volunteers, we have legal and moral obligations to ensure that our charity does support those who need it most.

The restrictions imposed on RSL NSW had a flow on effect that resulted in our Auxiliary having limited opportunities to fundraise. The Poppy Appeal was undertaken during the Remembrance Day period and again our volunteers came to the fore with assistance. We are proud of our Auxiliary members and thank them all for their hard work and support.

This year we will again be able to fundraise as all restrictions have been lifted. I had the great pleasure of accepting The Lady Woodward Cup on behalf of our Auxiliary from Her Excellency the Honourable Margaret Beazley AO QC Governor of New South Wales at State Conference. This award was presented to the Auxiliary in recognition of your dedication, passion and hard work.

Together we have made a great team that has built on those foundations that we all developed during our military service. The Sub Branch Executive, Management Committee and Trustees once again need to be thanked for their support, courage and hard work throughout 2019.

Those members who attend on a regular basis on Tuesday morning working in the office or in our Memorial garden/park area should also be very proud of their efforts and congratulated.

We have had to face many external issues that have presented challenges to us all. Your support and professional attitude have made it a successful year. We saw our past President step up to the mark and become the acting State President which saw the Sub Branch conduct a vote for a new president.

In 2019 we also saw a vote by the Sub Branch members to sell the property to the Club Ltd which was passed and we are now waiting for Council to complete their work. Once this sale is complete it will allow both the Sub Branch and Club Ltd to concentrate on their primary rolls.

We continue to have a good relationship with Ingleburn RSL Club Limited. The Board of Directors and CEO should be thanked for helping us. We are totally separate organisations and have different roles to play. Together however we work hard to ensure the community of Ingleburn has a Club that they can be proud of.

In 2020 RSL NSW will be undertaking further reforms and this will present many challenges.

We must congratulate two members on being awarded the Order of Australia. Mrs Anita West in the Queens Birthday list 2019 and Mrs Pauline James in the Australian Day list 2020. We also congratulate Anita on reaching the milestone of 100 on the 18th December 2019.

We have a great Sub Branch and we will continue to work hard to support our members and their families. We look forward to seeing the community join our members and their families throughout 2020 at various commemorative services and events.

Lest we forget

Community Support 2018-2019



17 Construction Squadron Association
1st Glenfield Scouts Group
24 Hour Fight Against Cancer Walk
Ajuga School
Andrew Wilkinson (Para-Olympian)
Appin Dogs JRLFC
Australian Police Rugby Union (Support & Assist Police)
Bambi Kindergarten
Cabra-Vale Diggers (Drought Relief)
Camp Quality Limited
Campbelltown Camden District Cricket Club
Campbelltown Meals On Wheels
Campbelltown Patchwork & Quilters Guild Inc
Club Liverpool (Variety The Children's Bash)
ClubsNSW (Little Wings Children's Charity)
Combined Countries (Rugby League KO & Mentoring Program)
Dance Works
Gallipoli Scholarship Fund Inc
Glenwood Public School
HMAS Sydney
Hope Anglican Church
Hurlstone Agricultural High School
Ingleburn Bulldogs Hockey Club
Ingleburn Eagles Soccer Club
Ingleburn High School
Ingleburn Legacy Widows Club
Ingleburn Little Athletics Club
Ingleburn Public School
Ingleburn RSL Bridge Club
Ingleburn RSL Cricket Club
Ingleburn RSL Darts Club

Total Community Support Cash & In Kind \$610,665.81

Ingleburn RSL Euchre Club
Ingleburn RSL Netball Club
Ingleburn RSL Photography Club
Ingleburn RSL Physical Culture Club
Ingleburn RSL Pipes & Drums Band
Ingleburn RSL Softball Club
Ingleburn RSL Sub-Branch
Ingleburn RSL Tigers JRLFC
Ingleburn View Club
Invictus Games
Juvenile Diabetes Research Foundation
Kentlyn Public School
Kids of Macarthur Health Foundation
Kokoda Youth Leadership Challenge 2018
Koori Kids
Learning Links
Lifeline Macarthur
Lions Club Of Ingleburn
Little Athletics NSW
Macarthur Adventist College
Macarthur Combined Churches
Macarthur Country Music Club
Macarthur Disability Services
Macarthur Gardens Retirement Village
Mary Immaculate School
Mater Dei
Melanoma Institute Australia
Minto PCYC
Minto Public School
Muscular Dystrophy NSW
Myrtle Cottage

Network Kokoda
NSW National Servicemen's Association & Affiliates Inc.
OCAGI (Oesophageal Cancer Awareness Group In.)
Parkinson's NSW Limited
Passfield Park School
Penrith Bowling & Recreation Club (Penrith Police & Community Youth Club)
Probus Club of Ingleburn
Quota International of Ingleburn Inc
Rana Environmental
Robert Townson High School
Rotary Club Of Ingleburn
Sector Connect
South West Community Transport
South West Sydney Academy of Sport (SWSAS)
South Western Sydney TPI
Spring Farm Public School
St Andrews Public School
St Vincent De Paul Society
Support For Karen Benefit Night (Cancer)
TAD (Technical Aid To The Disabled)
The Grange Public School
The Ingleburn Lions
The Junction Works
Unrivalled Entertainment Solutions
Veterans Benevolent Fund
Vietnam Veterans Peacekeepers & Peacemakers Association
Vinnies CEO Sleepout
White Ribbon Australia
Youthsafe

Summary of Financial Statements

The financial statements and other specific disclosures have been derived from Ingleburn RSL Sub-Branch Club Limited full financial report for the financial year ended 31st December, 2019. Other information in the Summary of Financial Statements is consistent with the Company's full financial report.

The Summary of Financial Statements does not, and cannot be expected to, provide full an understanding of financial performance, financial position and financing and investing activities of the Company as the full financial report.

A copy of the Company's 2019 Annual Financial Report, including the independent audit report, is available to all members, and will be sent to members without charge upon application to the Company's Secretary Manager.

A copy of the Company's 2019 Annual Financial Report, including the independent audit report, is available to all members, and will be sent to members without charge upon application to the Company's Secretary Manager.

1

Directors' Report

Your Directors present their report on the Club for the financial year ended 31st December, 2019.

Directors

The names of Directors in office at any time during or since the end of the year are:

Terry Goldsworthy	Ray O'Neill	Vince Vincent
Ray Williams	Geoffrey Grimes	*Polly Grundy
Warren Verity	Tony Rankin	

* Appointed 23rd January 2018

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Company Secretary

The person who held the position of the Company Secretary at the end of the financial year was Mr Glenn Cushion. Mr Cushion has extensive experience in The Club industry and is also the Chief Executive Officer of the Company.

Principle Activities

The principal continuing activity of the Company consisted of: Maintaining a Licensed Club for Members.

Members

The number of Members of the Club registered in the Register of Members at the date of this report is:

	2019	2018
Honorary Life Members	9	9
Service Members	240	240
Social Members	18,774	17,757
Affiliated Members	-	-
	<u>19,023</u>	<u>18,006</u>

Operating Results

The Net Profit from Trading for the year (after no Provision for Income Tax) amounted to \$2,542,247, less other comprehensive losses of \$6,025,981 (see note), making a loss for the year of \$3,483,724, (2018: Profit \$3,399,538 after Income Tax of \$NIL) and after charging Depreciation and Amortization \$2,833,896 (2018: \$2,811,230).

Dividends

The Company is a non-profit reporting entity not permitted by its constitution to pay a dividend.

REVIEW OF OPERATIONS

Movements in significant items of Revenue are as follows:-

	2019	2018	Increase/ (Decrease)	%
Poker Machine Net Profit	9,440,934	9,857,367	(416,433)	(4.22)
Bar Net Profit	468,362	504,340	(35,978)	(7.13)
Overhead Operating Expenses	8,175,894	7,666,106	509,788	6.64

Significant Changes In State of Affairs

During the year, no significant changes occurred in the state of the financial affairs of the Company.

Environmental Regulation

The Club's operations are subject to various environmental regulations under both Commonwealth and State legislation. The Directors are not aware of any breaches of the legislation during the financial year, which are material in nature.

EVENTS SUBSEQUENT TO BALANCE DATE

On 6th December 2019 the Club (Ingleburn RSL Sub-Branch Club Limited) signed and exchanged a contract for the purchase of the Land & Building known as 70 Chester Road Ingleburn for the Club premises for the value of \$8,000,000.00 and paid a 10% deposit of \$800,000.00. The balance of the purchase price of \$7,200,000.00 and stamp duty of \$425,302 has been taken up and included under current liabilities for the balance owing, the total of this including legal fees paid to date bring the purchase price to \$8,469,072.

The Club has entered into negotiations for amalgamation with Ingleburn Bowling and Recreational Club Cooperative Limited. A memorandum of understanding was entered into on 20th December 2019. The Club has advanced \$84,573.00 to the Bowling Club up to 31st December 2019, which is unsecured. The progress of the amalgamation is currently on foot.

Apart from the above, there has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors of the Company, to affect significantly the operations of the entity, the results of those operations or the state of affairs of the economic entity in subsequent financial years.

Information on Directors

Name	Position	Called	Attended	Responsibilities	Experience
Terry Goldsworthy	Chairman	14	13	Chairman of the Board Chairman of Sub-Committees	Director 17 years
Ray Williams	Vice President	14	14	Building & Future Planning Committee Audit Risk & Compliance Remuneration Committee	Director 24 years
Warren Verity	Vice President	14	14	Building & Future Planning Committee Disciplinary Committee Remuneration Committee Publicity Officer and Presentations	Director 13 years Previous exp. 9 years
Vince Vincent	Treasurer	14	13	Disciplinary Committee Audit Risk & Compliance Welfare Officer Clubs NSW Delegate (Alternate Delegate)	Director 13 years
Geoffrey Grimes	Director	14	12	Building & Future Planning Committee Audit Risk & Compliance Membership Committee Clubs NSW Delegate	Director 6 years
Ray O'Neill	Director	14	12	Membership Committee Disciplinary Committee Sports Council Delegate Youth Club Committee RSL Association Delegate	Director 14 years
Polly Grundy	Director	14	10	Appointed 23 January 2018	Director 2 years
Tony Rankin	Director	14	13	Building & Future Planning Committee Audit Risk & Compliance RSL Association (Alternate Delegate)	Director 2 years Previous exp. 22 years

Directors' Report

Future Developments

The Club is currently considering expansion/extension possibilities post sale settlement. At this time no firm decision has been made or committed to.

The only other proposed future development has been fully set out in the Directors Report on page 2, under Events Subsequent to Balance Date.

Directors Benefits

Since the end of the previous financial year no Director has received or become entitled to receive any benefit by reason of a contract between the Club and themselves or with a firm of which he has a substantial financial interest.

OBJECTIVES

Short term

Providing for members and guests a social sporting club with all the usual facilities of a club and to assist generally in the promotion and propagation sports and a meeting place for community groups. Other short term objectives are as follows:

1. To continue to provide a high level of members facilities.
2. To remain proactive in dealing with continual changing industry legislation.
3. To increase Club membership.
4. To increase the Club's awareness in the local community.
5. To remain profitable and reduce financial debt.

Long Term

To sustain our position as the leading provider of a social entertainment in Ingleburn to ensure our long term support of sports and the wider community in that region and beyond. Other long term objectives are as follows:

1. To maximise and further endorse the Club's Anzac traditions.

2. To further upgrade members facilities in line with market trends and member expectations.
3. To remain profitable with the vision to diversify the Club's assets into other streams of income where viable.
4. To continue to provide the members and the community with a social hub for their entertainment.

The entity strategies for achieving the short and long term objectives were:

Principal strategies include:

1. Maximising advantage from our property holdings,
2. Maximising advantage from marketing opportunities,
3. Offering a broad range of entertainment offerings,
4. Maintaining high customer service standards,
5. Continuing to market the Club to the broader community,
6. Ensuring the Club's human resources remain trained and committed to the Club's objectives,
7. Increasing membership to ensure the Club's income levels continue to grow, and
8. Reviewing the continual performance of the Club to ensure objectives are being met and that the existing objectives remain valid.

How these activities assist in achieving the objectives

The activities carried out by the Club during the year assisted in achieving the Club's objectives by ensuring that the Club's income streams remained consistent. The completion of upgrading facilities also added to the Club's ability to achieve its ongoing objectives.

Performance measurement and key performance indicator

Performance is assessed regularly against relevant internal and industry benchmarks enabling assessment as to whether strategic initiatives have been effective in achieving company short and long term objectives. To

Directors' Report

further ensure the Club's objectives are being met the following performance measures are in place:

Key Performance Indicators are monitored in areas such as beverage, gaming and human resource costs.

Industry comparisons are also reviewed on a regular basis.

Overall business EBITDA is reviewed on a regular basis.

Club objectives are also reviewed to measure as to whether they are being met within reasonable timeframes.

Members Limited Liability

In accordance with the Constitution of the company, every member of the company undertakes to contribute an amount limited to \$2.00 per member in the event of the winding up of the company during the time that he/she is a member or within one year thereafter.

Directors and Auditors Indemnification

The Club has not, during or since the financial year, in respect to any person who has been an Officer or Auditor of the Company:-

- Indemnified or made any relevant agreement for indemnifying against a liability as an Officer or Auditor, including costs and expenses in successfully defending legal proceedings; or
- Paid or agreed to pay a premium in respect of a contract ensuring against a liability incurred as an Officer or Auditor for the costs or expenses to defend proceedings;

Directors' indemnity premiums have been provided for and paid for by the Company during the year at a cost of \$5,057.72 for Directors' and Officers' Liability Insurance. The insurance is in respect of legal liability for damages arising from claims made by reason of any omissions or acts (other than dishonesty) by them whilst acting as Directors or Officers of the Company.

Auditor's Independent Declaration

The Auditor's Independent Declaration for the year ended 31st December 2019 has been received and can be found on page 5 of this report.

**Dated at Ingleburn this 18th day of February 2020
In accordance with a resolution of the Directors**

**TERRY GOLDSWORTHY -
President**

**WARREN VERITY -
Vice President**

Auditor's Independent Declaration

UNDER SECTION 307C OF THE CORPORATIONS ACT 2001 TO THE DIRECTORS OF INGLEBURN RSL SUB-BRANCH CLUB LIMITED

I declare to the best of my knowledge and belief, during the year ended 31st December, 2019 there have been:

- i. no contraventions of the auditor independence requirements as set out in the Corporation Act 2001 in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Dated at INGLEBURN
This 19TH DAY of FEBRUARY 2019

HARLEY, RUSSELL & DAY
Chartered Accountants

GARRY WILLIAM DAY
Registered Company Auditor

Discussion & Analysis

Statement Of Comprehensive Income

The entity's total revenue has decreased by \$401,433 (1.86%) since the prior year. Whilst total expenses have increased by \$510,843 (3.34%) resulting in a net loss after tax of \$3,483,734 (income tax: \$NIL) and (income tax: 2018 - \$NIL).

Individual items that have impacted the 2019 result include:

Net clearances from poker machines decreased by \$439,592.

Gaming duty decreased by \$101,374.

Interest received decreased to \$92,009.

Bar sales have decreased by \$14,347.

Cost of sales has increased by \$21,867 as a result of a decrease in sales before discounts and advantage points.

Bar Gross Profit percentage decreased from 60.83% to 60.12%.

Entertainment, marketing and promotional costs increased by \$382,724.

Employee benefit expenses increased by \$174,298.

Depreciation and amortisation expenses increased by \$22,666.

Donation expenses decreased by \$3,006.

Statement Of Financial Position

The entity's net assets have decreased by \$3,483,734 or 15.52% since the previous year consisting of an increase in total assets of \$3,284,884 and a \$6,768,618 decrease in total liabilities.

This increase/decrease in net assets for the year is mainly attributed to:

Increase in property, plant and equipment including leasehold improvements was \$10,123,744, the total amount after adding back the difference for depreciation and amortisation of \$2,833,896.

Increase in receivables of \$142,922.

Increase in cash and cash equivalents by \$1,837,206.

Increase in inventories by \$10,441.

Increase in employee benefits provision of \$15,736.

Decrease in membership subscriptions in advance of \$2,715.

Cash Flow Statement

Operating activities provided net cash flow of \$6,654,525, an increase of \$507,857 or 8.26% when compared to the previous year.

Net cash used in investing activities of \$10,123,744 related to payments for property, plant and equipment including capital works, renovations, leasehold improvements and the purchase of investment property.

As a result of these cash flows, the net cash held during the year increased by \$1,837,206 compared to the previous year's increase of \$839,564.

Cash at year end was \$7,674,364 compared to \$5,837,158 in the prior year.

Cash Flow Statement

For The Year Ended 31st December 2019

	2019 - \$	2018 - \$
NOTE 1.		
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	23,012,286	23,349,840
Payments to suppliers and employees	(16,428,754)	(17,366,174)
Interest received	70,993	163,002
NET CASH INFLOW FROM OPERATING ACTIVITIES	6,654,525	6,146,668
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for plant, equipment and leasehold improvements	(1,654,672)	(3,538,646)
Write back of leasehold improvements	6,295,534	-
Revaluation of Forster	(300,000)	-
Purchase of 70 Chester Road Ingleburn	(8,469,072)	-
NET CASH OUTFLOW FROM INVESTING ACTIVITIES	(4,128,210)	(3,538,646)
CASH FLOW FROM FINANCING ACTIVITIES		
Bank Loan Repayments	(689,109)	(1,768,458)
NET CASH FLOW FROM FINANCING ACTIVITIES	(689,109)	(1,768,458)
Net increase/(decrease) in cash held	1,837,206	839,564
Cash at the beginning of the financial year	5,837,158	4,997,594
Cash at the end of the financial year	7,674,364	5,837,158

Core Assets

Ingleburn Leasehold at 70 Chester Road is considered to be core property.

All other property is non core property as defined under the registered Clubs Act 1976 Section 41J.

Notes to the Financial Statements

Summary of financial statements for the year ended 31st December, 2019

2 Summary of Significant Accounting Policies

The Summary Financial Statements have been prepared from the audited financial report of Ingleburn RSL Sub-Branch Club Limited for the year ended 31st December 2019. The audited report for the year ended 31st December 2019 is available at request from Ingleburn RSL Sub-branch Club Limited.

The financial statements, specific disclosures and other information included in the summary of financial statements are derived from and are consistent with the full financial report of Ingleburn RSL Sub-Branch Club Limited. The summary of financial statements cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Ingleburn RSL Sub-Branch Club as a full financial report.

The financial report of Ingleburn RSL Sub-Branch Club Limited complies with all Australian equivalents and the new- Reduced Disclosure Requirements. The presentation currency used in this summary of financial statements is in Australian dollars.

It has been prepared on the basis of historic costs and except where stated, does not take into account changing money values or fair values of non-current assets.

The accounting policies have been consistently applied by the Company and are consistent with those in the previous year.

Where necessary, comparative information has been reclassified to achieve consistency with current year amounts and other disclosures.

A full description of the accounting policies adopted by the Company may be found in the Company's full financial report.

3 Statement of Changes in Equity

	2019	2018
Equity at beginning of year	22,440,926	19,041,388
Net Profit	(3,483,734)	3,399,538
Total Equity at end of year	\$18,957,192	\$22,440,926

4 Contingent liabilities

The Directors are not aware of any circumstances or information which would lead them to believe that any contingent liabilities will crystallise and consequently no provisions are included in the accounts.

5 Security Deposit

The co-operation has a security deposit totalling \$5,000 with the Totalizator Agency Board.

6 Mutuality Principle

Ingleburn RSL Sub-Branch Club Limited calculates its income in accordance with the mutuality principle which excludes from income any amounts of subscriptions and contributions from members, and payments received from members for particular services provided by the club or association, eg poker machines, bar and dining room service in the case of social clubs. The Commissioner of Taxation accepts this method of calculating income as appropriate for recognised clubs and associations such as Ingleburn RSL Sub-Branch Club Limited.

Following the recent Full Federal Court decision in Coleambally Irrigation Mutual Co-operative Limited v FCT [2004] FCAFC 250, Tax Laws Amendment (2005 Measures No. 6) Bill 2005 was tabled in Parliament on 7 December 2005 to amend the Income Tax Assessment Act 1997 to restore the long-standing benefits of the mutuality principle to those non-profit organisations affected by the Coleambally decision.

These amendments will ensure social clubs continue not to be taxed on receipts from contributions and payments received from members.

7 Asset Revaluation Reserve

The holiday units owed by the Company at Forster were revalued on 5th August 2019 by First State Property Valuers, the Valuer being Gabe Longa AAPI Registered Valuer Number 2965. The Terms of Reference for the valuation was to "advise the fair market freehold value for land and improvements, known as Sunseeker Holiday Units, 14 Lake Street Forster NSW 2428. The valuation is required for asset purposes on behalf of the Ingleburn RSL Sub-Branch Club Limited." The Valuer valued the property at \$2,000,000, the accounting adjustment being made to the asset and through the Profit & Loss Account, other comprehensive loss.

Notes to the Financial Statements

Summary of financial statements for the year ended 31st December, 2019

8 Other Comprehensive Losses

(a) When the company purchased the property known as 70 Chester Road Ingleburn, the purchase price also included the Leasehold Improvements. As the value of the Leasehold Improvements is also included in the purchase price, and there is no lease, the written down value of the Leasehold Improvements have been written off.

Club House Leasehold Improvements	16,447,230
Tabatinga Leasehold Improvements	1,983,513
Amortisation of Clubhouse Leasehold	(12,036,047)
Amortisation of Tabatinga Leasehold	(99,163)
Amount written off	\$6,295,533

(b) The Forster Motel property at 14 Lake Street Forster, the 'Sunseeker Holiday Units', was revalued on 5th August 2019 by First State Property Valuers Gabe Longa, AAPI Registered Valuer, at a 'Fair Market Value' of \$2,000,000. This increased the asset carrying value by \$300,000.

(c) For the Forster Motel, a Development Application was lodged to increase the density of the number of units available by allowing for an additional level. The cost of this was \$30,447.00, not being an operational expense and this would not add to the valuation. There is no assurance that this application would be successful and therefore this has been written off.

9 Reconciliation

Write off Leasehold Improvements	(6,295,534)
Revaluation of Forster	300,000
Write off Forster DA	(30,447)
	\$(6,025,981)

Directors' Declaration

The Directors of Ingleburn RSL Sub-Branch Club Limited declare that the summary of financial statements of the entity for the financial year ended 31st December 2019:

- i. Complies with Accounting policies disclosed in Note 2.
- ii. Is an extract from the full financial report for the year ended 31st December 2019 and has been derived from and is consistent with the full financial report.

**This declaration is made in accordance with a resolution of the Board of Directors.
Dated at Ingleburn this 18th day of February 2020.**

**TERRY GOLDSWORTHY -
President**

**WARREN VERITY -
Vice President**

Independent Auditor's Report

To the Members of Ingleburn RSL Sub-Branch Club Limited

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Ingleburn RSL Sub-Branch Club Limited (the Company), which comprises the statement of financial position as at 31st December 2019, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the directors' declaration.

In our opinion the accompanying financial report of Ingleburn RSL Sub-Branch Club Limited, is in accordance with the Corporations Act 2001, including:

- a. Giving a true and fair view of the company's financial position as at 31st December 2019, and of its financial performance for the year then ended; and
- b. Complying with Australian Accounting Standards and the Corporations Regulations 2001.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section set out under Auditing Standard ASA 700. We are independent of the Company in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of the Company would be in the same terms if given to the directors as at the time of the auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Directors are responsible for the other information. The other information comprises the information contained in the Ingleburn RSL Sub-Branch Club Limited Annual Report (but does not include the financial report and our auditor's report thereon).

Our opinion on the financial report does not cover the other information and accordingly we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

Based on the work we have performed on the other information that we obtained prior to the date of this auditor's report, we conclude that there is no material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent Auditor's Report

To the Members of Ingleburn RSL Sub-Branch Club Limited

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the Group to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

Dated at SYDNEY
This 28th day of
February 2020

HARLEY, RUSSELL & DAY
Chartered Accountants

GARRY WILLIAM DAY
Registered Company Auditor

Profit & Loss Account

And Other Comprehensive Income For The Year Ended 31st December 2019

	2019 - \$	2018 - \$
REVENUE FROM CONTINUING OPERATIONS		
Sale of Goods	2,333,284	2,318,937
Rendering of services	17,931,950	18,321,316
Other Revenue	901,787	928,201
Total Revenue from continuing operations	21,167,021	21,568,454
Cost of Sales	(930,284)	(908,417)
Donations	(54,870)	(57,876)
Directors' expenses	(85,541)	(62,452)
Employment Benefits expenses	(4,620,946)	(4,446,648)
Entertainment, marketing and promotional costs	(1,658,678)	(1,275,954)
Poker machine licences and taxes	(3,969,652)	(4,071,026)
Occupancy expenses	(360,735)	(348,957)
Other expenses from ordinary activities	(4,101,669)	(4,100,202)
Total Expenses	(15,782,375)	(15,271,532)
Earnings before borrowing costs, tax, depreciation and amortisation	5,384,646	6,296,922
Depreciation and amortisation	(2,833,896)	(2,811,230)
Borrowing Costs	(8,503)	(86,154)
PROFIT BEFORE INCOME TAX	2,542,247	3,399,538
Income tax expense relating to ordinary activities	-	-
PROFIT FROM CONTINUING OPERATIONS AFTER INCOME TAX	2,542,247	3,399,538
Other Comprehensive Income	(6,025,981)	-
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	(3,483,734)	3,399,538

Statement of Financial Position

As At 31st December 2019

	2019- \$	2018 - \$
CURRENT ASSETS		
Cash assets	7,674,364	5,837,158
Receivables	417,892	274,970
Inventories	95,448	85,007
TOTAL CURRENT ASSETS	8,187,704	6,197,135
NON-CURRENT ASSETS		
Property, Plant & Equipment	13,907,101	12,612,786
Intangibles	987,663	987,663
Investment Property	5,094,711	5,094,711
TOTAL NON-CURRENT ASSETS	19,989,475	18,695,160
TOTAL ASSETS	28,177,179	24,892,295
CURRENT LIABILITIES		
Payables	8,601,461	1,188,543
Provisions	464,154	573,717
Borrowing	-	378,504
TOTAL CURRENT LIABILITIES	9,065,615	2,140,764
NON-CURRENT LIABILITIES		
Provisions	154,372	158,841
Borrowing	-	310,605
TOTAL NON-CURRENT LIABILITIES	154,372	310,605
TOTAL LIABILITIES	9,219,987	2,451,369
NET ASSETS	18,957,192	22,440,926
EQUITY		
Asset Revaluation Reserve	406,060	406,060
Retained Profits	18,551,132	22,034,866
TOTAL EQUITY	18,957,192	22,440,926

The Ingleburn Lions

The Lions Club of Ingleburn was established in 1962 and we have been serving our local community for over 50 years.

Lions celebrated **100** years of service to the world on the 7th June 2017. Over 1.4 million members in over 46,000 Clubs spread over 200 countries had cause to celebrate this momentous occasion. INGLEBURN LIONS are looking to build up our membership and grow our Club from good fellow citizens to help and assist whenever they can. Lions International are the **ONLY** charity organisation in the world that has a seat on the United Nations. This is for Humanitarian purposes only.

Our last year has seen our involvement in various local events including the Australia Day BBQ at Hallinan Park and Ingleburn Alive Festival. We have also been active raising funds through many assorted activities like collecting food for the hungry via our food cage at Woolworths Ingleburn. Our food cage collects approximately \$12,000 of food each year which is distributed to the needy via the St Vincent De Paul network.

We also acknowledge the support given to our Club by the Board, Management and Staff of the Ingleburn RSL Club, the RSL caterer and his staff and Campbelltown City Council.

In the last year, because of your support, we have been able to:

1. Make donations to various local charities and schools;
2. Make donations to Children's Deaf Camp, Camp Quality, Save Sight and Drought Relief Funds to Barraba and District;
3. Assist Campbell House School and
4. Provide various levels of support to other worthy organisations.

We have been actively involved, and continue to be involved in:

1. Supporting our local community wherever possible;
2. Providing assistance to local charities and organisations;
3. Providing school books and educational needs to school children affected by the bushfires;
4. Collecting used spectacles for use by people in disadvantaged countries;
5. Collecting used stamps with the proceeds to help disadvantaged people and
6. Donating new reading and educational books for the school libraries in our area.

For any enquiries please contact:
Lion Syd Hyett on 0408 086 668 or
Lion Jim Jelich on 0401 304 546



Women's Auxiliary

Well at last we are able to fundraise again.

This year we won the Lady Woodward Cup for donating the most money to Defence Care, the amount was \$25,300 which was an outstanding effort. We will be known as Ingleburn RSL Sub Branch Auxiliary and we are allowed to have male members.

The State Coordinator Pauline James OAM has been approached by Brig Phillip Winter to get the auxiliaries involved in the making of 32 quilts and 32 laundry bags plus yellow poppies for the Invictus Games before the defence competitors leave in May for overseas.

We had a lovely lunch in October 2019 with the other auxiliaries to celebrate Women in War which was a great success. We had great guest lady speakers who were serving members of the Defence Department.

We sold badges in November for Remembrance Day for the first time in a while so we are hopeful things will now go back to normal.

We are hoping that we have good year in 2020.

Thanks to the Club for all their wonderful help and support through the year.

Christine Frame
Acting president

Legacy Widows

We have had a busy year and our wonderful members have enjoyed opportunities for fellowship and social interaction during this time. We have appreciated the hospitality and support of Ingleburn RSL Club Ltd in providing our meeting room, and the use of the Club facilities and bus when needed.

This year we started having our lunches and catch ups after each meeting downstairs in the Club Bistro at tables reserved for us, rather than in the meeting room. We have also continued to have a range of speakers and successful activities during the year.

- The first speaker for the year in February was Mr Mukesh Mahajan, Senior Solicitor, Civil Law, NSW Legal Aid, Campbelltown who shared advice and information on scamming and cyber security.
- Our Club was also presented with a well-deserved 2019 NSW Seniors Local Achievement Award by Mr Anoulack Chanthivong MP, Member for Macquarie Fields, in recognition of the Club's contribution to the lives of many and for making our community a much better place to live in!
- In April we held our AGM and we welcomed Rosslyn Travers to the new role of Treasurer, and Beverley Lucas as Assistant Treasurer. We also acknowledged the extraordinary dedication and commitment of outgoing Treasurer, Anita West and her contributions to the Club's Executive for 41 years.
- A bus trip was held on 17th April and members enjoyed a visit and hospitality at the Long Bay Gaol Correctional Complex.
- We welcomed Tim Pickles, from Tim's Garden Centre as guest speaker in May. Tim entertained members with gardening hints and information on the best plants to grow indoors and outdoors. Tim also provided a plant for a raffle prize.
- In June, we were delighted to see that Anita West was awarded a Medal in the Order of Australia, in the Queen's Birthday Honours List, for her contributions to Legacy, the service community and St John Ambulance. Anita was presented with a floral arrangement at our Club meeting. Anita's OAM was subsequently presented to her at NSW Government House by the Governor on 11th September 2019.
- Our annual Xmas in July Luncheon was held and we were pleased to welcome Legatee Rawlinson for this special celebratory occasion.
- In August, members enjoyed seeing a Body Shop product display by local Body Shop Home representative, Lyn Taylor and heard a presentation by Lee Watt, Team Leader and Body Shop Ambassador about the company's overseas projects to support women and girls. Members and our special Legatee guest, were also treated to a short pampering hand massage and the opportunity to trial one or two products. Everyone received a Body Shop goodie bag!
- The focus in September was on Badge Week. Eight Club members did various shifts and sold badges and bears at the RSL Club and at the Glenquarie Shopping Centre on Badge Day. Members raised a total of \$3,377.70 during this special week.
- Another bus trip was planned for a Xmas BBQ in November and members were looking forward to a very special Xmas Luncheon in December.

Yvonne Stapleton
Secretary

Pipes & Drums

Once again our Band began the year with a Citizenship Ceremony at Koshigaya Park, on behalf of Campbelltown Council, followed by a Street Parade at Camden supported by the Lions Club. During the year we attended a further nine citizenships on behalf of Campbelltown Council and feel honoured to have participated. This year we also joined the Chinese Community for their celebrations of Chinese New Year and were also invited to stay for the banquet participating in the activities with their guests. A very enjoyable evening for all.

Every year we also participate in the Thirlmere Steam Festival, which attracts visitors from many places, not only to see the vintage trains but vintage cars, tractors and steam engines as well. The Band entertains the crowd piping the main train into the station before leading the parade.

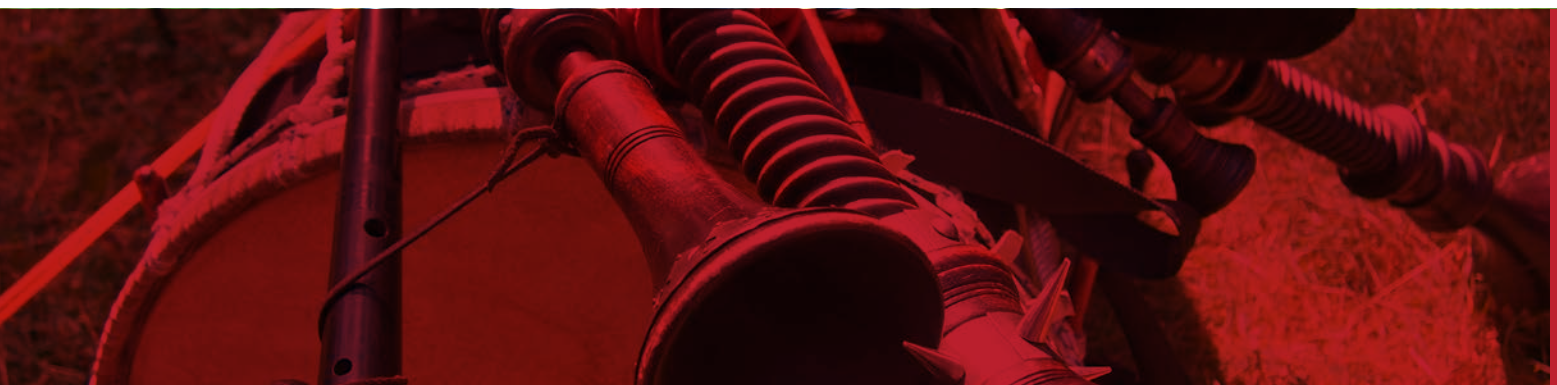
As always our busiest time is on Anzac Day. Services begun at Padstow RSL on the Sunday prior to Anzac Day and again we also played at a Service at Liverpool Hospital the day before Anzac Day. The Band performed at Ingleburn RSL as it is our top priority, followed by Campbelltown RSL and Camden RSL Street Parades. We also had solo pipers at the Dawn Services for the local RSL Clubs and leading up to the day itself, services at schools, retirement villages and any other places requiring a solo piper.

As our Band is predominately a marching Band we have played at quite a few venues during the year. Some of our other engagements for 2019 included a street parade for St. Patrick's Day at Circular Quay, The Greek Day March in the city, the Presentation Day for the Netball at Minto and Carols at the Wests Football Oval in Campbelltown. During the year we played at a number of Highland gatherings which occurred in NSW. An extremely popular one was Bundanoon, Berry Festival, Nelson Bay gathering, Fisher's Ghost Parade. In the last few years we have been invited to play at the Commemoration of the Battle of Beersheba and at the Jacaranda Festival in Camden.

This year we travelled with an extremely generous grant from the RSL for our coach transport to Cowra for their 75th anniversary of the Cowra Outbreak. The weekend was most successful and the Committee most impressed with our performances during the weekend. Many thanks from the Band to the Ingleburn RSL Board of Directors for making our trip possible.

Our Band is proud that we are able in our own small way to perform and service our community as representatives of Ingleburn RSL Club.

Janice Parsons
Band Secretary/Pipe Sergeant



Darts Club

The Ingleburn RSL Darts Club (IRSLDC) consists of a Wednesday night competition and Friday night social darts. For anyone interested in participating in playing the game of Darts, whether it be for the adrenalin of competition or the more relaxed social aspect, contact details can be found on the Ingleburn RSL website.

Our Friday night social darts has been very successful this year with good attendance. Social darts gives our Club an opportunity to promote the game and allows players to 'have a go' without the commitment of a competition. We are always looking for new players and welcome anyone who would like to try their hand at darts. If you enjoy the social aspect you may even like to enter our Wednesday night competition.

2019 saw us with 6 teams in our Wednesday night competition. We run 2 competitions over the whole year. Our 1st competition is looking to commence on 29.01.20 and after a short break the 2nd competition is looking at commencing in June 2020. At the end of the two competitions we also run championship games, these events allow our players to compete in singles, gender doubles and mixed doubles.

The 1st competition for 2019 was won by Devils United and runners up Exocets. The 2nd competition for 2019 was won by Devils United and runners up Exocets. Congratulations to the winners and well done to all the other teams that competed.

Our ladies team represented IRSLDC in the Ronda Bond Shield held at Sutherland Tradies Club in May and September 2019. Although the ladies did not take out any prizes this time, they gave it a good shot, so well done to those ladies that participated. Well done to all teams that participated in the 2-day tournament held at Tilligery Sports Club in August 2019.

We held our presentation night at the Ingleburn RSL Club on 7th December 2019. A good night was had by all. The AGM was held on 11th December 2019 and we would like to welcome our new committee for 2020.

On behalf of our Darts Club I would also like to thank Ingleburn RSL for their continued support to our Club. The support we receive from Ingleburn RSL assists us to promote the game of darts which is enjoyed by all our members.

Loretta Saunders
Secretary

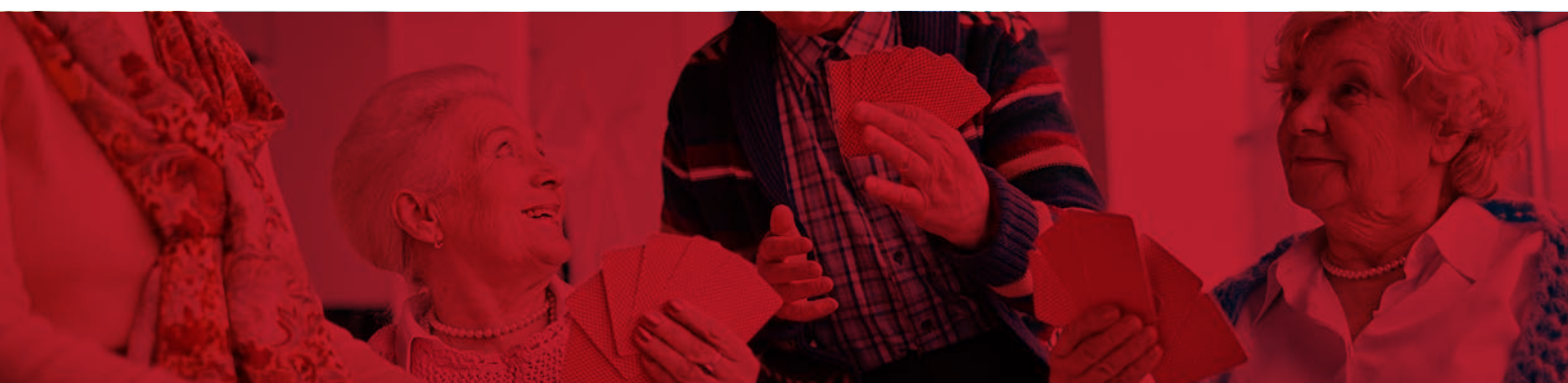


Euchre Club

Well another year has come and gone, I hope you all had a Merry Xmas. I wish each and every one of you a happy and prosperous new year.

Our President Mr Colin O'Rourke has lead us to another successful year. During the year we all enjoyed our competitions that we played, but unfortunately we can only have a few winners. The winners and Runners up were as follows:

Jannice Cunningham Shield	
Winners: Colin O'Rourke & Louise Abdilla	Second: Tereapii Matara & Paul Gerard
President's Cup	
Winners: Tereapii Matara & Tony Rogers	Second: Barry Elworthy & Michael Sparks
Club Champion	
Winners: Tereapii Matara & Barry Elworthy	Second: Chris Kennedy & Bob Kennedy
Annual Point Score Winners	
Female: Tereapii Matara	Male: Ray Hardy



On 10th of August 2019 we visited Panorama House at Bulli tops for an all we could eat seafood lunch. We stopped at Oberon Dam for a scenic walk around the picnic area and the dam wall.

On the 12th of October 2019 we visited Campbelltown RSL Club again to partake in their all you can eat seafood lunch and smorgasbord. Whilst most enjoyed the visit, there were some who enjoyed the prawns more.

Our Christmas party was again held at the Ingleburn RSL Salute Restaurant and was a great success and I am sure everyone enjoyed the night. Our winners were handed out their competition trophies on the night. No Santa again this year as he would have been mobbed by the children present.

I would like to thank the CEO, Glenn Cushion, President and Board of Directors, Robert Montgomery and staff of Ingleburn RSL Club for all their support throughout the year.

Any person out there who wishes to join us please do so, if want to learn, we will teach you. We meet Tuesday Nights at 7:00 pm in the Salute Restaurant, Ring 0409 028 447 for more information.

Richard Moore JP.
Secretary

Bridge Club

The Bridge Club is now in its 27th year and continues to thrive with more than 70 members.

New members of all standards are always welcome, from beginners to experts. We are a warm, friendly bunch, willing to encourage new starters or share hints and tips between accomplished players alike.

We meet for Bridge sessions twice per week, Tuesday during the middle of the day and Thursday evenings.

The Tuesday session meets at 10:30 am in the dining room and members enjoy a couple of hours of bridge, spanning either side of a lunch break when players can socialise and compare notes on the days cards. This is a very popular event and is always well supported.

The Thursday session meets in the basement and play commences at 7:30 pm. Recently the Bridge Club has been offering a short 30 minute tutorial prior to play. The aim is to attract the less experienced players to attend the evening session.

Anyone wishing to join our Club can contact our President on 0418 485 804 or our Secretary, Wayne Hillier on 0400 517 725. Further information can be found at www.ingleburn.bridge-club.org

Our annual Congress was held in August and was a very successful event, attended by nearly one hundred members from various Clubs all over the Sydney metropolitan area.

We also held a number of competitive Club events throughout the year, which are always very popular and well supported.

The year was rounded off with our Christmas party and awards night hosted by the Ingleburn RSL. The Club's catering team prepared a delicious meal and members enjoyed a great night of fun and celebration.

Toastmasters

Ingleburn Toastmasters Club has conducted over 770 meetings at Ingleburn RSL since 1986. We are grateful for Ingleburn RSL's support. We celebrated our 33rd year in 2019!

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

The Toastmasters programs in communication and leadership streams helps people improve their skills in small steps by giving guidelines for speeches and Club participation roles. Once completed, members have the opportunity to achieve higher awards through following more advanced communicator and leadership opportunities.

Our meetings consist of Table Topics and impromptu speaking topics. We also have prepared speeches which are constructively evaluated to help people improve. All facets of Club participation are encouraged.

We have a stall at the Ingleburn Alive Festival in March of each year to make it easier for people to learn a little about the Club.

A variety of contests are held through the year with winners going on to represent their Club at Area/District Competitions. During 2020 Ingleburn Toastmasters will be hosting our Area's International Speech and Evaluation contest.

Our Executive for 2019/2020:

President - Nerissa Adams

Vice President Education - Francis Tenny

Vice President Membership - Earl Paradeza

Vice President Public Relations - Julia Perry

Treasurer - Sanket Purohit

Secretary - Kathy Hansen

Sergeant at Arms - Peter Harper

Visitors are always welcome to come along to our meetings held on the 1st, 3rd or 5th Monday each month for a 7:30 pm start and you will be warmly welcomed. Our meetings run for two hours. Alternatively drop us a line at ingleburntm@hotmail.com or call Nerissa Adams, our President on 0417 495 395.

Nerissa Adams
President



Probus Club

The Probus Club of Ingleburn Inc. (founded in October, 1994) is a Social Club for people who are retired or semi-retired. With close to 100 members we meet monthly in the meeting room upstairs in the Ingleburn RSL Club on the first Wednesday of each month.

Probus is committed to the core values of Fun, Friendship and Fellowship and we certainly adhere to these values.

Our monthly meetings include morning tea (time to have a chat), guest speakers or performers who this year included, Rt. Lt. Col. Riccardo Bosi, Ken Buxton and Phil Allan, a Hand Bell ringer.

Our Theatre Group this year experienced Westside Story, Chicago and Muriel's Wedding.

It was an exciting year for Ingleburn Probus. We celebrated our 25th Anniversary and our Life Members and Past Members were invited to join with current members in the festivities of our morning tea, the cutting of our cake and the awarding of special pins and badges. Reminiscing and laughter was had by all. We give a very big thank you to the RSL's Robert Montgomery and Staff for organising a lovely morning tea for us all.

Included in our outings for each year is our Monthly Wine and Dine Luncheon where we visit a local restaurant or bistro and our Coffee and Chat which was introduced in 2018 has been a huge success.

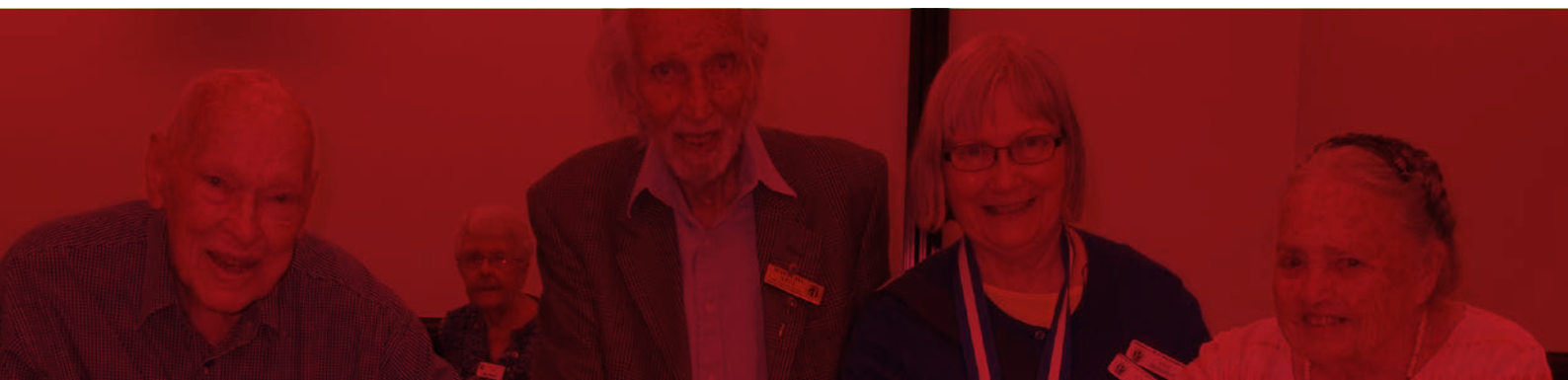
This year our coach tour trips included a visit to Hars Museum, Red Cow Farm, Southern Highlands and the Berowra Waterview Restaurant.

On our quarterly city train trips we visited and enjoyed the Hyde Park Memorial, Tour of St Mary's Cathedral and Vivid.

For our last meeting in December every year we hold our Christmas Luncheon. This year we were entertained by the Daytones, followed by our scrumptious lunch and dessert (organised by Robert and Staff at the RSL) - a wonderful way to celebrate with our members.

Another successful year for our Club!

Sandra Juniel
President



Photography Club

The fifth year of operation of the Ingleburn Photography Club has been very successful with continued growth in member numbers.

During 2019 we held eleven general meetings including three photographic competitions, four photo challenges, two photo critiques and hosted six guest presenters. We also held two natural light portrait workshops, three portfolio workshops, an audio-visual workshop, a Photoshop workshop and a workshop to prepare members for entering their first National photographic exhibition.

Eight members participated in this latter workshop, prior to entering the 31st Sutherland Shire National Exhibition of Photography with all eight members gaining acceptances in this exhibition and two of those members achieving award ribbons.

The 31st Sutherland Shire National Exhibition of Photography (SSNEP) was invited to present their exhibition at the November general meeting of the Photography Club with surrounding Photography Clubs invited as special guests.

It is with great sadness that we report the passing of a foundation member, David Miller AFIAP, GMAPS, JP on July 1. David was invited to judge

the competition at our inaugural meeting and joined the Photography Club that night.

At the Annual General Meeting held on Thursday 21st November 2019 the following Executive Committee were elected for the year 2020:

President Leanne Alessi
Vice President Debra Hayes
Honorary Secretary John Papadam
Honorary Treasurer John Hardman

The Committee of the Photography Club would like to thank our guest judges and presenters for sharing their expertise and of course, the Board of Directors, Management and Staff of the Ingleburn RSL for their support in 2019. We look forward to a year of mutual strong growth in 2020.

John Alessi
Immediate Past President



SSNEP Chairman, Martin Regan, presenting acceptance and award certificates to Ingleburn Photography Club members.



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