



APPLICATION FORM – TEAM OFFICIAL -- 2019
INGLEBURN RSL TIGERS JUNIOR RUGBY LEAGUE FOOTBALL CLUB, INCORPORATED

Team Officials applications can only be received following the election of the Committee at the Club's upcoming AGM. Applicants must be financial members of the Club, before an appointment can be made and, you must provide your WWC number as issued by the NSW Office of the Children's Guardian. There are no exceptions to these requirements.

Only one Team Official position is to be listed with this form

I, _____, hereby apply to the position of

Put a line through the team official positions that do not apply for this application.
Then list team ages in order of preference.

COACH	TEAM AGE ... Under _____
MANAGER	TEAM AGE ... Under _____
FIRST AIDER	TEAM AGE ... Under _____
TRAINER	TEAM AGE ... Under _____
RUNNER	TEAM AGE ... Under _____

Coaches, Trainers and First Aiders can only be appointed once the appropriate qualification is held

Coach, Trainer or First Aid qualification level held is: _____

Accreditation number and expiry date is: _____

(Copy of accreditation must be provided)

I, _____ hereby agree, should I be appointed to a Team Official position with the Ingleburn RSL Tigers JRLFC Inc, that I will execute the duties and responsibilities of the role to which I am appointed, in compliance with the requirements of the Club's Constitution ... Rules & By-Laws. I also agree to ensure my compliance with all applicable Codes of Conduct.

Email: _____ Phone: _____

WWC No: _____ Expiry: _____

Signed: _____ Dated: _____

INGLEBURN RSL TIGERS JUNIOR RUGBY LEAGUE FOOTBALL CLUB, INCORPORATED

EXTRACT – CONSTITUTION ... RULES & BY-LAWS

17) TEAM OFFICIAL APPOINTMENTS

- (a) Applications from individuals for a team official position should be received prior to the conclusion of the Annual General Meeting for the immediate forthcoming season. The Management Committee will consider all such applications and the successful applicants will be appointed at the next held General Meeting of the Club.
- (b) Each team to be fielded by the Club shall have a Coach and Manager appointed.
- (c) Coaching appointments shall be made taking full advantage of those nominees who hold, at least, a level one (1) coaching accreditation, and then all others offering who confirm that they will undertake the next available course to acquire the appropriate accreditation.
- (d) Each team shall have one (1) First Aider. Each Mini-League and Mod Rules team shall have one (1) Runner. Each International Rules team shall have two (2) Runners. Additionally, each International Rules team may have a Trainer.
- (e) First Aid, Trainer and Runner appointments will be effected by the Management Committee at the earliest opportune possibility. Further, the Management Committee is to take into consideration the recommendations of an appointed Coach in respect of such appointments. Trainers must hold a minimum level one (1) Coach or Sports Trainers accreditation. First Aiders are required to hold a minimum level one (1) Sports First Aid accreditation or an equivalent first aid certification satisfactory to the requirements of the Junior League.

18) DUTIES, FUNCTIONS AND RESPONSIBILITIES

(TO BE READ IN CONJUNCTION WITH CLAUSE 30 OF THE CONSTITUTION)

- (p) **Coaches:** shall teach, refine and develop the skills, abilities and fitness of those playing members in the team to which they were appointed. The methods and procedures utilised shall be at their discretion but, with the welfare and safety of those playing members being paramount and, having regard to any assistance and/or advice provided them by either the Coaching Coordinator and/or the First Aid Coordinator.
- (q) **Trainer/s:** shall assist their team's Coach as required with the team's training, fitness and match preparedness. They also shall have regard for any assistance and/or advice provided them by either the Coaching Coordinator and/or the First Aid Coordinator.
- (r) **First Aider/s:** shall oversee the safety and well being of players in the team to which they are appointed. They must attend all team matches and, where possible, attend team training sessions. They must also, where needed by the First Aid Coordinator, assist with home field games on match days. They also shall have regard for any assistance and/or advice provided them by either the Coaching Coordinator and/or the First Aid Coordinator.
- (s) **Runner/s:** shall assist the Coach and Trainer as they may require.
- (t) **Manager/s:** shall perform in accordance of the following:
 - (1) Assist with their team's training as the Coach may reasonably require.
 - (2) Attend all General Meetings of the Club and/or ensure the attendance of an eligible alternative to be representative for the team.
 - (3) Liaise with team members and/or parents/guardians with regard to:-
 - (i) player registration/membership matters;
 - (ii) collection of monies for the club, inclusive of weekly match fees (if any), which must be passed on to the Club within forty eight (48) hours of such collection;
 - (iii) staffing of the canteen for home ground matches;
 - (iv) field preparation, tidying and conduct of games for home ground matches;
 - (v) the participation of members and others at Club, Junior League and/or other promotional activities;
 - (vi) any and all social events and/or fundraising activities conducted with or by the Club.
 - (4) Ensure the provision of match reports, if needed, by the Monday evening immediately following the playing of the match, and an end of season report within seven (7) days following the conclusion of the last match played for the season.
 - (5) Provide the Registrar with sign-on / match results sheets with the Best and Fairest (3-2-1) points noted thereon by the Monday evening immediately following the playing of the match;
 - (6) Cooperate in all ways with the Committee as may be required.